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| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 6/13/2018 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Zoom |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| o | Latoya Hill  Team Lead | | x | Terri Mebane  Team Lead | x | Mark Bogner  Team Lead | | o | Lori Crowther | | o | Ashley Anderson |
| o | Brenda Glendenning | | o | Deanna Heier | o | Ange Sullivan | | o | Kurt Teal | | o | Leanne Miller |
| o | Mike Cox | | x | Cheryl Lippert | x | Karen Kratzer | |  |  | | x | Claudia Mather |
| x | Abby Howe | | o | Charlotte Cates |  |  | |  |  | | o | Elaine Simmons |
| Guests | | | | | | | | | | | | |
| x | Jane Howard | | x | Carol Murphy | x | Danica Bielek | | x | Kathy Kottas | |  |  |
| o | ReGina Casper | | x | Sara Oberle | x | Mary Foley | | x | Shana Legleiter | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| MATH 1825 College Preparatory Math IV  Team 2  Credit Hours  Approved | | | | | | | Carol Murphy | | | Revised | | Fall 2018 |
| MUSI 1040 Class Voice  Team 2  Credit Hours, Course Description  Approved with changes | | | | | | | Sara Oberle | | | Revised | | Fall 2018 |
| DANC 1010 Dance Composition I  Team 2  New Course  Approved with changes | | | | | | | Danica Bielek | | | New | | Spring 2019 |
| DANC 1102 Jazz Dance II  Team 2  New Course  Approved with changes | | | | | | | Danica Bielek | | | New | | Fall 2018 |
| AUTO 1124 Engine Performance III  Team 1  Credit Hours  Approved | | | | | | | Mary Foley | | | Revised | | Fall 2018 |
| NURS 1206 Fundamentals of Nursing  Team 3  Outcomes/Competencies  Approved with changes | | | | | | | Kathy Kottas | | | Revised | | Fall 2018 |
| NURS 1228 Pharmacology for Nurses  Team 3  Outcomes/Competencies  Approved with changes | | | | | | | Kathy Kottas | | | Revised | | Fall 2018 |
| NURS 1265 PN Transition into Nursing  Team 3  Outcomes/Competencies  Approved with changes | | | | | | | Kathy Kottas | | | Revised | | Spring 2019 |
| BUSI 1702 Supervisory Development  Team 1  Outcomes/Competencies  Approved with changes | | | | | | | Jane Howard / Shana Legleiter | | | Revised | | Fall 2018 |
| EDUC 1134 Educational Field Experience  Team 2  Course Description, Outcomes/Competencies  Approved | | | | | | | Ange Sullivan / Brian Howe | | | Revised | | Fall 2018 |
| PHSC 1400 Physical Science  Team 1  Outcomes/Competencies  Approved with changes | | | | | | | Brian Howe | | | Revised | | Fall 2018 |
| PHSC 1404 Physical Geography  Team 3  Outcomes/Competencies  Approved with changes | | | | | | | Brian Howe | | | Revised | | Fall 2018 |
| PHSC 1405 Physical Geography Lab  Team 3  New Course  Approved | | | | | | | Brian Howe | | | New | | Fall 2018 |
| PHSC 1408 Astronomy  Team 3  Outcomes/Competencies  Approved with changes | | | | | | | Brian Howe | | | Revised | | Fall 2018 |
| PHYS 1606 Engineering Physics II  Team 1  Outcomes/Competencies  Approved | | | | | | | Brian Howe | | | Revised | | Fall 2018 |
| CNHI 1216 Crawler Tractor Dozer Systems  Team 1  New Course  Approved | | | | | | | Mark Bogner | | | New | | Fall 2018 |
| CNHI 1132 Farm Machinery Repair  Team 1  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1180 Planting Equipment  Team 1  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1183 MFDS Tractors 250-400 HP Large Frame  Team 1  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1184 MFDS Tractors 150-250 HP Medium Frame  Team 1  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1188 Midrange Combines Class 5, 6, 7  Team 1  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1192 Flagship Combines Class 7, 8, 9  Team 2  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1193 Combine Productivity  Team 2  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1194 Intermediate and Large Square Balers  Team 2  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1195 Large Round Balers  Team 2  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1199 Self Propelled Windrowers  Team 2  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1202 2WD Tractor Systems 45 to 100 HP  Team 3  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1205 Articulated 4WD Tractor Systems  Team 3  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1210 Precision Farming Systems  Team 3  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| CNHI 1215 Skid Steer Loader Operation and Diagnostics  Team 3  Course Title  Approved | | | | | | | Mark Bogner | | | Revised | | Fall 2018 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| HIST 1409 | | | | | | | Brian Howe | | | x | |  |
| HIST 1411 | | | | | | | Brian Howe | | | x | |  |
| HIST 1416 | | | | | | | Brian Howe | | | x | |  |
| HIST 1461 | | | | | | | Brian Howe | | | x | |  |
| HIST 1462 | | | | | | | Brian Howe | | | x | |  |
| HIST 1463 | | | | | | | Brian Howe | | | x | |  |
| HIST 1465 | | | | | | | Brian Howe | | | x | |  |
| PSYC 1016 | | | | | | | Brian Howe | | | x | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Curriculum guide changes for Medical Administrative Technology   * Students can take either BUSI 1607 or MDAS 1657 as an elective | | | | | | | Jane Howard | | |  | |  |
|  | | | | | | |  | | |  | |  |

Absent: Brenda Glendenning have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS “BARTON EXPERIENCE”**

**WORK PREPAREDNESS REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT SERVICE REGIONS**

**PERSONAL ENRICHMENT STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.