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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 6/13/2018 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Zoom |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| o | Latoya Hill Team Lead | x | Terri Mebane Team Lead | x | Mark Bogner Team Lead | o | Lori Crowther | o | Ashley Anderson |
| o | Brenda Glendenning | o | Deanna Heier | o | Ange Sullivan | o | Kurt Teal | o | Leanne Miller |
| o | Mike Cox | x | Cheryl Lippert | x | Karen Kratzer |  |  | x | Claudia Mather |
| x | Abby Howe | o | Charlotte Cates |  |  |  |  | o | Elaine Simmons |
| Guests  |
| x | Jane Howard | x | Carol Murphy | x | Danica Bielek | x | Kathy Kottas |  |  |
| o | ReGina Casper | x | Sara Oberle | x | Mary Foley | x | Shana Legleiter |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| MATH 1825 College Preparatory Math IVTeam 2Credit HoursApproved | Carol Murphy | Revised | Fall 2018 |
| MUSI 1040 Class VoiceTeam 2Credit Hours, Course DescriptionApproved with changes | Sara Oberle | Revised | Fall 2018 |
| DANC 1010 Dance Composition ITeam 2New CourseApproved with changes | Danica Bielek | New | Spring 2019 |
| DANC 1102 Jazz Dance IITeam 2New CourseApproved with changes | Danica Bielek | New | Fall 2018 |
| AUTO 1124 Engine Performance IIITeam 1Credit HoursApproved | Mary Foley | Revised | Fall 2018 |
| NURS 1206 Fundamentals of NursingTeam 3Outcomes/CompetenciesApproved with changes | Kathy Kottas | Revised | Fall 2018 |
| NURS 1228 Pharmacology for NursesTeam 3Outcomes/CompetenciesApproved with changes | Kathy Kottas | Revised | Fall 2018 |
| NURS 1265 PN Transition into NursingTeam 3Outcomes/CompetenciesApproved with changes | Kathy Kottas | Revised | Spring 2019 |
| BUSI 1702 Supervisory DevelopmentTeam 1Outcomes/CompetenciesApproved with changes | Jane Howard / Shana Legleiter | Revised | Fall 2018 |
| EDUC 1134 Educational Field ExperienceTeam 2Course Description, Outcomes/CompetenciesApproved | Ange Sullivan / Brian Howe | Revised | Fall 2018 |
| PHSC 1400 Physical ScienceTeam 1Outcomes/CompetenciesApproved with changes | Brian Howe  | Revised | Fall 2018 |
| PHSC 1404 Physical GeographyTeam 3Outcomes/CompetenciesApproved with changes | Brian Howe | Revised | Fall 2018 |
| PHSC 1405 Physical Geography LabTeam 3New CourseApproved | Brian Howe | New | Fall 2018 |
| PHSC 1408 AstronomyTeam 3Outcomes/CompetenciesApproved with changes | Brian Howe | Revised | Fall 2018 |
| PHYS 1606 Engineering Physics IITeam 1Outcomes/CompetenciesApproved | Brian Howe | Revised | Fall 2018 |
| CNHI 1216 Crawler Tractor Dozer SystemsTeam 1New CourseApproved | Mark Bogner | New | Fall 2018 |
| CNHI 1132 Farm Machinery RepairTeam 1Course Title Approved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1180 Planting EquipmentTeam 1Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1183 MFDS Tractors 250-400 HP Large FrameTeam 1Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1184 MFDS Tractors 150-250 HP Medium FrameTeam 1Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1188 Midrange Combines Class 5, 6, 7Team 1Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1192 Flagship Combines Class 7, 8, 9Team 2Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1193 Combine ProductivityTeam 2Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1194 Intermediate and Large Square BalersTeam 2Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1195 Large Round BalersTeam 2Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1199 Self Propelled WindrowersTeam 2Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1202 2WD Tractor Systems 45 to 100 HPTeam 3Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1205 Articulated 4WD Tractor SystemsTeam 3Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1210 Precision Farming SystemsTeam 3Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| CNHI 1215 Skid Steer Loader Operation and DiagnosticsTeam 3Course TitleApproved | Mark Bogner | Revised | Fall 2018 |
| Syllabi Submitted for Formatting Changes | Reporter | Format Only | Effective Semester |
| HIST 1409 | Brian Howe | x |  |
| HIST 1411 | Brian Howe | x |  |
| HIST 1416 | Brian Howe | x |  |
| HIST 1461 | Brian Howe | x |  |
| HIST 1462 | Brian Howe | x |  |
| HIST 1463 | Brian Howe | x |  |
| HIST 1465 | Brian Howe | x |  |
| PSYC 1016 | Brian Howe | x |  |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| Curriculum guide changes for Medical Administrative Technology* Students can take either BUSI 1607 or MDAS 1657 as an elective

 | Jane Howard |  |  |
|  |  |  |  |

Absent: Brenda Glendenning have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS “BARTON EXPERIENCE”**

**WORK PREPAREDNESS REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT SERVICE REGIONS**

**PERSONAL ENRICHMENT STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.