|  |
| --- |
| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 7/11/2018 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Zoom |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| o | Mike Cox Team Lead | x | Charlotte CatesTeam Lead | x | Mark Bogner Team Lead | o | Lori Crowther | o | Ashley Anderson |
| x | Brenda Glendenning | o | Deanna Heier | x | Ange Sullivan | x | Kurt Teal | o | Leanne Miller |
| x | Latoya Hill | x | Cheryl Lippert | o | Karen Kratzer |  |  | x | Claudia Mather |
| x | Abby Howe | x | Terri Mebane  |  |  |  |  | o | Elaine Simmons |
| Guests  |
| o | Jane Howard | o | Erika Jenkins-Moss | o | Jaime Abel | x | Oleg Ravitskiy |  |  |
| o | ReGina Casper | x | Karly Little | x | Lawrence Weber | x | Kathy Kottas |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| LIFE 1422 PathophysiologyTeam 2Prerequisite Approved | Oleg Ravitskiy | Revised | Fall 2018 |
| LIFE 1413 Environmental ScienceTeam 3Outcomes/CompetenciesApproved with changes | Charlotte Cates | Revised | Fall 2018 |
| LIFE 1414 Environmental Science LabTeam 3Outcomes/CompetenciesApproved with changes | Charlotte Cates | Revised | Fall 2018 |
| NURS 1257 Medical Surgical NursingTeam 2Course DescriptionApproved | Brenda Glendenning | Revised | Fall 2018 |
| CNHI 1185 Self Propelled SprayersTeam 1New CourseApproved with changes | Mark Bogner | New | Fall 2018 |
| CNHI 1217 Excavator Systems & DiagnosticsTeam 1New CourseApproved | Mark Bogner | New | Fall 2018 |
| Syllabi Submitted for Formatting Changes | Reporter | Format Only | Effective Semester |
| n/a |  |  |  |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| MLTR 1796 Property Book Manager | Terri Mebane |  |  |
| MLTR 9026 Property Book Manager (non-credit) | Terri Mebane |  |  |
| Other Items | Reporter |  |  |
| General Education Requirements Feedback* Sub-team will review the faculty comments
* Sub-team members will be Brian Howe, Lori Crowther, Karen Kratzer, Mary Doyle, Karly Little, Charlotte Cates, Latoya Hill
* Meetings will be scheduled monthly beginning in August
 | Brian Howe |  |  |
| LICC Team Membership* Rose Cain, Mike Cox, Cheryl Lippert and Deanna Heier will come off the committee
* Erika Jenkins-Moss, Karly Little, Jaime Abel and Lawrence Weber will join the committee
 | Brian Howe |  |  |

Absent: Deanna Heier, Karen Kratzer have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS “BARTON EXPERIENCE”**

**WORK PREPAREDNESS REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT SERVICE REGIONS**

**PERSONAL ENRICHMENT STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.