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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 7/11/2018 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Zoom |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| o | Mike Cox  Team Lead | | x | Charlotte Cates  Team Lead | x | Mark Bogner  Team Lead | | o | Lori Crowther | | o | Ashley Anderson |
| x | Brenda Glendenning | | o | Deanna Heier | x | Ange Sullivan | | x | Kurt Teal | | o | Leanne Miller |
| x | Latoya Hill | | x | Cheryl Lippert | o | Karen Kratzer | |  |  | | x | Claudia Mather |
| x | Abby Howe | | x | Terri Mebane |  |  | |  |  | | o | Elaine Simmons |
| Guests | | | | | | | | | | | | |
| o | Jane Howard | | o | Erika Jenkins-Moss | o | Jaime Abel | | x | Oleg Ravitskiy | |  |  |
| o | ReGina Casper | | x | Karly Little | x | Lawrence Weber | | x | Kathy Kottas | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| LIFE 1422 Pathophysiology  Team 2  Prerequisite  Approved | | | | | | | Oleg Ravitskiy | | | Revised | | Fall 2018 |
| LIFE 1413 Environmental Science  Team 3  Outcomes/Competencies  Approved with changes | | | | | | | Charlotte Cates | | | Revised | | Fall 2018 |
| LIFE 1414 Environmental Science Lab  Team 3  Outcomes/Competencies  Approved with changes | | | | | | | Charlotte Cates | | | Revised | | Fall 2018 |
| NURS 1257 Medical Surgical Nursing  Team 2  Course Description  Approved | | | | | | | Brenda Glendenning | | | Revised | | Fall 2018 |
| CNHI 1185 Self Propelled Sprayers  Team 1  New Course  Approved with changes | | | | | | | Mark Bogner | | | New | | Fall 2018 |
| CNHI 1217 Excavator Systems & Diagnostics  Team 1  New Course  Approved | | | | | | | Mark Bogner | | | New | | Fall 2018 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| MLTR 1796 Property Book Manager | | | | | | | Terri Mebane | | |  | |  |
| MLTR 9026 Property Book Manager (non-credit) | | | | | | | Terri Mebane | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| General Education Requirements Feedback   * Sub-team will review the faculty comments * Sub-team members will be Brian Howe, Lori Crowther, Karen Kratzer, Mary Doyle, Karly Little, Charlotte Cates, Latoya Hill * Meetings will be scheduled monthly beginning in August | | | | | | | Brian Howe | | |  | |  |
| LICC Team Membership   * Rose Cain, Mike Cox, Cheryl Lippert and Deanna Heier will come off the committee * Erika Jenkins-Moss, Karly Little, Jaime Abel and Lawrence Weber will join the committee | | | | | | | Brian Howe | | |  | |  |

Absent: Deanna Heier, Karen Kratzer have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS “BARTON EXPERIENCE”**

**WORK PREPAREDNESS REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT SERVICE REGIONS**

**PERSONAL ENRICHMENT STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.