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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 5/8/2019 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Zoom |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| x | Latoya Hill Team Lead | x | Mark ShipmanTeam Lead | x | Jaime AbelTeam Lead | o | Lori Crowther | o | Ashley Anderson |
| x | Brenda Glendenning | x | Terri Mebane | x | Ange Davied | x | Kurt Teal/Lindsay Holmes | x | Leanne Miller |
| x | Karly Little  | o | Lawrence Weber | x | Erika Jenkins-Moss |  |  | x | Claudia Mather |
| x | Abby Howe | x | Charlotte Cates | x | Karen Kratzer |  |  | x | Elaine Simmons |
| Guests  |
| x | Jane Howard | x | Kathy Kottas | x | Scott Arthur | x | Stephanie Joiner | x | Jill Lawson |
| o | ReGina Casper | x | Mary Foley | o | Brooke Thompson | x | Kara Brauer | x | Linda McCaffery |
| Action Items | Reporter | New/Revised | Effective Semester |
| ARTS 1205 Graphic DesignTeam 1Outcomes/Competencies* Revamping graphic design
* Approved
 | Scott Arthur | Revised | Fall 2019 |
| PHED 1278 Varsity AthleticsTeam 1New Course* Once approved at next meeting many other courses will be eliminated/inactivated
* We have one syllabus to cover all varsity sports instead of one for each sport
* Will have several CRNs under the one course
* We already do this with weights and advanced weights
* Change course description to: The course will introduce the student athlete to the basic techniques…
* Remove first sentence under IV
* Approved with changes
 | Brooke Thompson/Brian Howe | New | Spring 2020 |
| ORIE 1001 Barton PlaybookTeam 2New Course* Modeled after a concept done in DI & DII schools (KU, OSU, FHSU, KSU)
* Orientation for student athletes but no prereqs so other students could take it
* Piloted the program this fall for 50 student athletes from 3 sports and took surveys
* This course would open the door for a general student orientation
* ORIE is a new course code – this will be discussed at the next PTP meeting
* A student would take this course along with Student Success
* Edit the last sentence of the first paragraph in section IV
* Approved with changes
 | Stephanie Joiner | New | Fall 2019 |
| NURS 1264 RN Leadership & ManagementTeam 2Course Description, Outcomes/Competencies* Updated outcomes to align with ADN program outcomes (SLO)
* Approved
 | Kara Brauer | Revised | Fall 2019 |
| NURS 1222 ADN: Making the TransitionTeam 3Course Description, Outcomes/Competencies* Approved
 | Jill Lawson | Revised | Fall 2019 |
| ANTH 1823 Linguistic AnthropologyTeam 3New Course* Used syllabi from KU, WSU and Johnson County
* They would like to offer this online
* Core competencies from the state brought up the creation of this course at Barton
* Approved with changes
 | Linda McCaffery | New | Fall 2019 |
| Syllabi Submitted for Formatting Changes | Reporter | Format Only | Effective Semester |
| LANG 1914 Elementary French I | Brian Howe | X |  |
| LANG 1916 Elementary French II | Brian Howe | X |  |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| Need to discuss the role and function of LICC at the next meeting to bring consistency between the teams | Elaine Simmons |  |  |
| Concourse – LICC work will not begin until fall | Brian Howe |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS “BARTON EXPERIENCE”**

**WORK PREPAREDNESS REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT SERVICE REGIONS**

**PERSONAL ENRICHMENT STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.