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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 5/8/2019 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Zoom |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Latoya Hill  Team Lead | | x | Mark Shipman  Team Lead | x | Jaime Abel  Team Lead | | o | Lori Crowther | | o | Ashley Anderson |
| x | Brenda Glendenning | | x | Terri Mebane | x | Ange Davied | | x | Kurt Teal/Lindsay Holmes | | x | Leanne Miller |
| x | Karly Little | | o | Lawrence Weber | x | Erika Jenkins-Moss | |  |  | | x | Claudia Mather |
| x | Abby Howe | | x | Charlotte Cates | x | Karen Kratzer | |  |  | | x | Elaine Simmons |
| Guests | | | | | | | | | | | | |
| x | Jane Howard | | x | Kathy Kottas | x | Scott Arthur | | x | Stephanie Joiner | | x | Jill Lawson |
| o | ReGina Casper | | x | Mary Foley | o | Brooke Thompson | | x | Kara Brauer | | x | Linda McCaffery |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| ARTS 1205 Graphic Design  Team 1  Outcomes/Competencies   * Revamping graphic design * Approved | | | | | | | Scott Arthur | | | Revised | | Fall 2019 |
| PHED 1278 Varsity Athletics  Team 1  New Course   * Once approved at next meeting many other courses will be eliminated/inactivated * We have one syllabus to cover all varsity sports instead of one for each sport * Will have several CRNs under the one course * We already do this with weights and advanced weights * Change course description to: The course will introduce the student athlete to the basic techniques… * Remove first sentence under IV * Approved with changes | | | | | | | Brooke Thompson/  Brian Howe | | | New | | Spring 2020 |
| ORIE 1001 Barton Playbook  Team 2  New Course   * Modeled after a concept done in DI & DII schools (KU, OSU, FHSU, KSU) * Orientation for student athletes but no prereqs so other students could take it * Piloted the program this fall for 50 student athletes from 3 sports and took surveys * This course would open the door for a general student orientation * ORIE is a new course code – this will be discussed at the next PTP meeting * A student would take this course along with Student Success * Edit the last sentence of the first paragraph in section IV * Approved with changes | | | | | | | Stephanie Joiner | | | New | | Fall 2019 |
| NURS 1264 RN Leadership & Management  Team 2  Course Description, Outcomes/Competencies   * Updated outcomes to align with ADN program outcomes (SLO) * Approved | | | | | | | Kara Brauer | | | Revised | | Fall 2019 |
| NURS 1222 ADN: Making the Transition  Team 3  Course Description, Outcomes/Competencies   * Approved | | | | | | | Jill Lawson | | | Revised | | Fall 2019 |
| ANTH 1823 Linguistic Anthropology  Team 3  New Course   * Used syllabi from KU, WSU and Johnson County * They would like to offer this online * Core competencies from the state brought up the creation of this course at Barton * Approved with changes | | | | | | | Linda McCaffery | | | New | | Fall 2019 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| LANG 1914 Elementary French I | | | | | | | Brian Howe | | | X | |  |
| LANG 1916 Elementary French II | | | | | | | Brian Howe | | | X | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Need to discuss the role and function of LICC at the next meeting to bring consistency between the teams | | | | | | | Elaine Simmons | | |  | |  |
| Concourse – LICC work will not begin until fall | | | | | | | Brian Howe | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**ESSENTIAL SKILLS “BARTON EXPERIENCE”**

**WORK PREPAREDNESS REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT SERVICE REGIONS**

**PERSONAL ENRICHMENT STRATEGIC PLANNING**

**CONTINGENCY PLANNING**



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional Effectiveness***

5. Initiate periodic review of the Mission Statement and Vision Statement.

6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

***Optimize Employee Experience***

7. Develop more consistent & robust employee orientation.

8. Enhance professional development system.