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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 1/8/2020 |
| Time | 3:30 – 4:30 pm |
| Location | A-113/Zoom |

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| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Karly Little  Team Lead | | o | Charlotte Cates  Team Lead | x | Erika Jenkins-Moss Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| o | Latoya Hill | | x | Chris Vanderlinde | x | Jaime Abel | | x | Kurt Teal | | x | Lee Miller |
| x | Brenda Glendenning | | x | Todd Mobray | x | Karen Kratzer | |  |  | | o | Claudia Mather |
| x | Randy Allen | | x | Mark Shipman | o | Marlo Chavarria | |  |  | | x | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| o | Jane Howard | | o | Mary Foley | x | Terri Mebane | |  |  | |  |  |
| o | ReGina Casper | | x | Ken Henderson |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| PHED 1253 Care and Prevention of Athletic Injuries   * Reviewed by Team 3 * Course Description and Outcomes and Competencies * Athletic training is to going towards a masters level program instead of the undergrad route * Students have 2 options for athletic training: major in anything they want (mainly health careers) and apply to masters OR 3+2 program (get bachelors in 3 years and start maters in 4th year) * Contacted 4 year schools (KSU, KU and WSU) and compared to their syllabi * Motion to approve by Brian, second by Karly * Approved | | | | | | | Ken Henderson | | | Revised | | Spring 2020 |
| MLTR 1535 Combat Lifesaver   * Reviewed by Team 3 * Credit Hour and Outcomes and Competencies * Military wants more training for soldiers therefore a change competencies and credit hours for MLTR 1535, 1020 and 1795 * Motion to approve by Karly, second by Mark * Approved | | | | | | | Terri Mebane | | | Revised | | Spring 2020 |
| MLTR 1020 Plant Maintenance Manager   * Reviewed by Team 2 * Course Title and Outcomes and Competencies * Motion to approve by Karly, second by Mark * Approved | | | | | | | Terri Mebane | | | Revised | | Spring 2020 |
| MLTR 1795 Supply Manager   * Reviewed by Team 2 * Credit Hour, Course Description and Outcomes and Competencies * Motion to approve by Karly, second by Mark * Approved | | | | | | | Terri Mebane | | | Revised | | Spring 2020 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Concourse Update   * Pilot group going now * Second pilot group in March (Todd volunteered to be part of this pilot group) * Open it up to everyone by fall * Training material will be put on the professional development web page * We’re going to test a couple fields in banner to input the outcomes and competencies * We will no longer save the syllabi to the T drive, the old syllabi will remain there | | | | | | | Brian Howe | | |  | |  |
| 2021 Curriculum Guides with New Gen Eds   * Lori is inputting into degree works now * Advisor training sessions available * Have training for anyone else interested – use the advisor training sessions | | | | | | | Elaine Simmons | | |  | |  |

Absent: Charlotte Cates have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.