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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 10/9/2019 |
| Time | 3:30 pm – 4:30 pm |
| Location | A-113/Zoom |

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| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Brenda Glendenning Team Lead | | x | Chris Vanderlinde Team Lead | x | Jaime Abel  Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| x | Latoya Hill | | x | Charlotte Cates | x | Erika Jenkins-Moss | | x | Kurt Teal | | x | Lee Miller |
| x | Karly Little | | x | Todd Mobray | o | Karen Kratzer | |  |  | | x | Claudia Mather |
| x | Randy Allen | | x | Mark Shipman | o | Marlo Chavarria | |  |  | | x | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| x | Jane Howard | | x | Mary Foley | x | Cristi Gale | | x | Danika Bielek | |  |  |
| o | ReGina Casper | | x | Melissa Stevens | x | Luis Palacios | | o | Richard Sloan | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| MUSI 1015 Fundamentals of Music   * Reviewed by Team 1 * New Course * Gap in knowledge in the first music class * Class good for a non-musician for gen eds, Silver Cougars and high school students * Similar class available at every state school in Kansas * Difference between Intro to Music and Fundamentals of Music: Intro to Music is a history course, this course is a theory course (hands-on course) * Moved to approve by Randy, second by Brenda, approved | | | | | | | Luis Palacios | | | New | | Spring 2020 |
| DANC 1016 Tap Dance I   * Reviewed by Team 2 * New Course * Our dance program doesn’t have tap but dancers need to know tap * This would be an elective for dance majors * All state schools in Kansas have comparable classes * This class would be good for the dancing for mobility students * Brenda: Split the first sentence of the course description into two sentences: “…rhythm, and tap vocabulary. Students will gain…” * Moved to approve with correction by Randy, second by Karly, approved with corrections | | | | | | | Danika Bielek | | | New | | Spring 2020 |
| CRIM 1651 Introduction to Corrections   * Reviewed by Team 1 * Prerequisite Change * Remove the prerequisite of CRIM 1600 Intro to Criminal Justice * Moved to approve by Brenda, second by Karly, approved | | | | | | | Melissa Stevens /Jane Howard | | | Revised | | Spring 2020 |
| PRGM 1037 Computer Science I   * Reviewed by Team 2 * Prerequisite Change * Added “grade C or better” for consistency * Randy: in outcome D remove the words “the above” * Moved to approve with changes by Karly, second by Randy, approved with changes | | | | | | | Cristi Gale/  Jane Howard | | | Revised | | Spring 2020 |
| PHSC 1406 Introduction to Meteorology   * Reviewed by Team 3 * Course Title, Credit Hours, Course Description, and Outcome and Competencies Changes * Course hasn’t been taught in a long time, made updates * Market for this course in the online world * Brenda: In outcome E.6. “product” should be “produce” * Randy: In section IV, the first sentence, change to “Introduction to Meteorology is a general education…” * Moved to approve with changes by Jaime, second by Brenda, approved with changes | | | | | | | Richard Sloan/  Brian Howe | | | Revised | | Fall 2019 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| AGRI 1212 Commercial Driver’s License | | | | | | | Mary Foley | | | X | | Spring 2020 |
| Other Items | | | | | | | Reporter | | |  | |  |
| Concourse Update   * Ange Davied will lead * Adding some additional faculty – Randy Allen and possibly someone from FR/FL/GVP | | | | | | | Brian Howe | | |  | |  |
| March 11, 2020 Meeting   * Meeting conflicts with the Faculty Council’s Professional Development series (due to spring break) * Move LICC to 3:00 on the same date | | | | | | | Brian Howe | | |  | |  |

Absent: Karen Kratzer and Marlo Chavarria have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.