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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 4/8/2020 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Latoya Hill  Team Lead | | x | Todd Mobray  Team Lead | x | Marlo Chavarria Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| x | Karly Little | | x | Chris Vanderlinde | x | Jaime Abel | | x | Kurt Teal | | x | Lee Miller |
| x | Brenda Glendenning | | o | Charlotte Cates | x | Karen Kratzer | |  |  | | x | Claudia Mather |
| x | Randy Allen | | x | Mark Shipman | x | Erika Jenkins-Moss | |  |  | | x | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| o | Jane Howard | | o | Mary Foley | x | Mary Doyle | | o | Magdalena Jacobson | |  |  |
| o | ReGina Casper | | o | Matt Connell | x | Terri Mebane | | x | Heather Panning | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| MLTR 1001 Small Unmanned Aircraft System Operations   * Reviewed by Team 1 * New Course * Soldiers get to use small unmanned airplanes for reconnaissance * Lecture and hands on * Fits into leadership certificate and logistics certificate * Motion to approve by Latoya, second by Mark * Approved | | | | | | | Terri Mebane | | | New | | Fall 2020 |
| ARTS 1215 Portrait Drawing   * Reviewed by Team 1 * New Course * We have a portrait painting course but not drawing * Fits as an elective not a gen ed * Motion to approve by Brenda, second by Marlo * Approved | | | | | | | Magdalena Jacobson/  Brian Howe | | | New | | Fall 2020 |
| PHED 1242 Introduction to Health, Physical Education and Recreation   * Reviewed by Team 2 * Outcomes and Competencies * Combining Intro to Exercise Science with Intro to HPER will allow us to meet competencies for Intro to Exercise Science and Intro HPER at FHSU * Motion to approve by Karen, second by Marlo * Approved | | | | | | | Heather Panning | | | Revised | | Fall 2020 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| MLTR 1027, 1060, 1917 | | | | | | | Terri Mebane | | | X | | Fall 2020 |
| Other Items | | | | | | | Reporter | | |  | |  |
| LICC Submission Worksheet   * Brian went over the newly created worksheet * Team wants more explanation on how to write outcomes and competencies   + This is in the syllabus guiding document and Brian will add this into the worksheet   + Maybe make a couple video tutorials or FAQs to help faculty * Completing the new worksheet should be a conversation between the author and their supervisor * As soon as the new worksheet is finalized we will start using it at LICC | | | | | | | Brian Howe | | |  | |  |
| Concourse Institutional Template   * Materials Section web links   + If the link changes then the faculty member will have to update this themselves and they may not be aware of it changing   + Somehow have the links in a place where they would be able to be changed universally | | | | | | | Brian | | |  | |  |

Absent: Charlotte Cates have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.