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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 4/14/2021 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/95145344616> |

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| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Randy Allen  Team Lead | | x | Laura Schlessiger Team Lead | x | Marlo Chavarria Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| x | Brenda Glendenning | | x | Todd Mobray | x | Jaime Abel | | o | Kurt Teal | | x | Lee Miller |
| x | Karly Little | | x | Chris Vanderlinde | x | Erika Jenkins-Moss | | x | Karen Kratzer | | x | Claudia Mather |
| x | John Mack | | x | Sara Hoff | x | Mary Doyle | |  |  | | x | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| o | ReGina Casper | | o | Mary Foley | x | Jo Harrington | | x | Bill Forst | | x | Andrea Thompson |
| o | Matt Connell | | x | James Miller | x | Deanna Heier | | x | Terri Mebane | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| BUSI 1600 Introduction to Business   * Team 3 * Outcomes and competencies revisions * Changes made due to KCOG * Outcomes and competency corrections:   + A.3. change “analyze” to “contrast”   + D.8. remove colon   + E.1. change “explore” to “ explain”   + F.2. correct the formatting   + G.1. change “discover” to “explain”   + J.2. change “evaluating” to “evaluate   + L.3. change “determining” to “determine” * Scope and sequence paragraph remove the language about general education – this is an elective * Deanna will make the corrections and resend the worksheet to Team 3 * LICC will approve via email voting | | | | | | | Deanna Heier | | | Revised | | Summer 2021 |
| BUSI 1803 Principles of Management   * Team 3 * Outcomes and competencies revisions * Changes made due to KCOG * Outcomes and competency corrections:   + A.5. needs numbered   + C. the competency between 6. and 7. should be numbered   + E.3. remove semi-colon   + E.6. typo in “contrast”   + F.2. remove semi-colon * Scope and sequence paragraph remove the language about general education – this is an elective * Deanna will make the corrections and resend the worksheet to Team 3 * LICC will approve via email voting | | | | | | | Deanna Heier | | | Revised | | Summer 2021 |
| BUSI 1805 Marketing   * Team 3 * Outcomes and competencies revisions * Changes made due to KCOG * Outcomes and competency corrections:   + A.1. change to “Explain what marketing is and its importance.”   + D.3. remove semi-colon   + F.2. remove the “’s” from consumer   + F.5. remove “a” * Scope and sequence paragraph remove the language about general education – this is an elective * Deanna will make the corrections and resend the worksheet to Team 3 * LICC will approve via email voting | | | | | | | Deanna Heier | | | Revised | | Summer 2021 |
| STAT 1829 Elements of Statistics   * Team 1 * Prerequisite change * Added MATH 1824 or College Prep Math to the prerequisites * Motion to approve by Randy, second by Chris * Approved | | | | | | | Jo Harrington | | | Revised | | Fall 2021 |
| THEA 1309 Theatre Ensemble   * Team 1 * New course * Troop of actors that will go into the community for performances and recruitment * Motion to approve by Randy, second by Chris * Approved | | | | | | | James Miller | | | New | | Fall 2021 |
| THEA 1313 Introduction to Costume Design   * Team 1 * New course * Introduce students to all aspects of costume design * Remove the repeatability sentence from the scope and sequence paragraph * Motion to approve with changes by Randy, second by Chris * Approved with changes | | | | | | | James Miller | | | New | | Fall 2021 |
| ARTS 1205 Digital Design   * Team 2 * Course title, course description, prerequisites, outcomes and competencies changes * Renovated the art studio to remove the black and white photography studio * This will help the art department grow * Outcome and competency C.2. remove the word “digitally” * Motion to approve with changes by Laura, second by Chris * Approved with changes | | | | | | | Bill Forst | | | Revived | | Fall 2021 |
| ARTS 1247 Digital Imaging and Design   * Team 2 * New course * Motion to approve by Randy, second by Chris * Approved | | | | | | | Bill Forst | | | New | | Fall 2021 |
| ARTS 1248 Digital Design Lab   * Team 2 * New course * Outcome and competency A.1. change “listen to” to “assess” * Outcome and competency A.2. remove “and critique” * Motion to approve with changes by Randy, second by Erika * Approved with changes | | | | | | | Bill Forst | | | New | | Fall 2021 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| MLTR 9001, MLTR 9003, MLTR 9004, MLTR 9005, MLTR 9008, MLTR 9020, MLTR 9022, MLTR 9023, MLTR 9028, MLTR 9029, MLTR 9031, MLTR 9032, MLTR 9034, MLTR 9036, MLTR 9037, MLTR 9912 | | | | | | |  | | | X | | Summer 2021 |
| Other Items | | | | | | | Reporter | | |  | |  |
| Updated Academic Integrity statement coming soon | | | | | | | Elaine | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.