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| --- | --- |
| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 5/12/2021 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/95145344616> |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Randy Allen  Team Lead | | x | Laura Schlessiger Team Lead | x | Marlo Chavarria Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| o | Brenda Glendenning | | x | Todd Mobray | x | Jaime Abel | | x | Kurt Teal | | o | Lee Miller |
| o | Karly Little | | x | Chris Vanderlinde | o | Erika Jenkins-Moss | | x | Karen Kratzer | | x | Claudia Mather |
| x | John Mack | | o | Sara Hoff | x | Mary Doyle | |  |  | | x | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| o | ReGina Casper | | o | Mary Foley |  |  | |  |  | |  |  |
| o | Matt Connell | | o | Jonathan Rund |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| RELI 1305 Old Testament Literature - Pentateuch   * Revived Course: Course Title, Course Description, Outcomes and Competencies changes * Team 1 Review * Update Hebrew Bible/Old Testament * Update Torah/Pentateuch * Update Competency C.2. * LICC will approve via email voting | | | | | | | Jonathan Rund/  Brian | | | Revised | | Fall 2021 |
| Academic Integrity Language   * Modification suggested by the Academic Integrity Council * Update the second paragraph to match the procedure * Add a comma after unintended in the third paragraph * Motion to approve with changes by Todd, second by Marlo * Sarah will send suggested changes to the AI Council | | | | | | | Brian | | | Revised | | Fall 2021 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Executive Summary – Digital Communications and Content Strategy   * AA with two certificates | | | | | | | Brian | | |  | |  |
| 2021-2022 Meeting Dates | | | | | | | Brian | | |  | |  |
| Team Member Rotations   * Brenda, Karly, Jaime and Erika will rotate off in August * Brian has solicited for new membership | | | | | | | Brian | | |  | |  |

Absent: Brenda Glendenning have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

|  |  |
| --- | --- |
| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.