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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 9/9/2020 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| x | Brenda Glendenning  Team Lead | | x | Todd Mobray  Team Lead | x | Jaime Abel  Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| x | Karly Little | | o | Chris Vanderlinde | x | Erika Jenkins-Moss | | x | Kurt Teal | | x | Lee Miller |
| x | Randy Allen | | x | Laura Schlessiger | x | Marlo Chavarria | | x | Karen Kratzer | | o | Claudia Mather |
| o | John Mack | | x | Sara Hoff | x | Mary Doyle | |  |  | | x | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| o | Jane Howard | | o | Mary Foley | x | Kristen Hathcock | | x | Colvin Hooser | |  |  |
| o | ReGina Casper | | o | Matt Connell | o | Philip Jacobson | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| CHEM 1821 Fundamentals of Biochemistry   * Reviewed by Team 1 * Prerequisite Change * Give students the ability to take CHEM 1814 concurrently * Added the minimum grade * Motion to approve by Brenda, second by Erika * Approved | | | | | | | Kristen Hathcock | | | Revised | | Spring 2021 |
| MUSI 1095 History of Rock and Roll   * Reviewed by Team 2 * New Course * Many other schools teach a similar course and it is very popular * A.1. change “evaluation” to “evolution” * B.2. should be: Evaluate the instruments used in rock music and how these instruments shape the rhythm, texture and lyrics. * F.1. change “styles” to “lyrics” * F.2. change to: Criticize lyrical choices of rock music as it pertains to humanitarian causes and social change. * This course will be a gen ed for Arts and Humanities and Global Issues and Diversity * Motion to approve by Todd, second by Marlo * Approved with changes | | | | | | | Colvin Hooser | | | New | | Fall 2020 |
| ARTS 1219 Historical Painting Techniques in Contemporary Practice   * Reviewed by Team 3 * New Course * This course is designed to bring old master painting techniques to current practice * Motion to approve by Jaime, second by Sara * Approved | | | | | | | Philip Jacobson/  Brian Howe | | | New | | Fall 2020 |
| Syllabi Submitted for Formatting Changes | | | | | | | Reporter | | | Format Only | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Course Submission Worksheet   * In the general education sections of the worksheet revise the two question referring to course transferability to a university to make them more clear | | | | | | |  | | |  | |  |
| Brian, Jo, Elaine will begin meeting to discuss assessment of general education | | | | | | |  | | |  | |  |
| Need a process to submit changes to the master syllabus – Brian will draft a worksheet for next month’s meeting | | | | | | |  | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| ESSENTIAL SKILLS | REGIONAL WORKFORCE NEEDS |
| WORK PREPAREDNESS | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.