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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 2/9/20222 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075>  |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| x | Brian HoweTeam Lead | x | Chris VanderlindeTeam Lead | x | Marlo ChavarriaTeam Lead | x | Lori Crowther | x | Kathy Kottas |
| x | John Mack | o | Todd Mobray | x | Mary Doyle | x | Kurt Teal | x | Lee Miller |
| x | Renae Skelton | o | Sara Hoff | x | Megan Schiffelbein | x | Karen Kratzer | x | Claudia Mather |
| x | Randy Allen | o | Laura Schlessiger  | x | Kristi Mason |  |  | x | Elaine Simmons |
| Guest |
| x | Darren Ivey | x | Chris Baker | o | Wade Morris | x | Carol Murphy | o | Amber Workman |
| x | Mary Foley | x | Karen Gunther | x | Danika Bielek | x | Rick Sloan | x | Andrea Thompson |
| Action Items | Reporter | New/Revised | Effective Semester |
| MLTC 1500 Urinalysis and Body Fluids* Team 1 Reviewed
* Prerequisite Change
* Make prerequisites consistent so students can self-enroll
* Motion to approve by Renae, Karen 2nd
* Approved
 | Karen Gunther | Revised | Fall 2022 |
| MLTC 1501 Phlebotomy Clinical Practicum* Team 1 Reviewed
* Prerequisite Change
* Make prerequisites consistent so students can self-enroll
* Motion to approve by Renae, Karen 2nd
* Approved
 | Karen Gunther | Revised | Fall 2022 |
| MLTC 1502 Hematology and Coagulation* Team 1 Reviewed
* Prerequisite Change
* Make prerequisites consistent so students can self-enroll
* Motion to approve by Renae, Karen 2nd
* Approved
 | Karen Gunther | Revised | Fall 2022 |
| MLTC 1504 Clinical Chemistry* Team 1 Reviewed
* Prerequisite and Course Description Change
* Make prerequisites consistent so students can self-enroll
* Motion to approve by Renae, Karen 2nd
* Approved
 | Karen Gunther | Revised | Fall 2022 |
| WELD 1348 Introduction to Welding* Team 2 Reviewed
* New Course
* Created this course for the new welding certificate and AS degree
* Motion to approve by Chris, Mary 2nd
* Approved
 | Wade Morris/Mary Foley | New | Fall 2022 |
| MLTR 1029 Unit Movement Officer Deployment Planning* Team 2 Reviewed
* Credit Hour and Outcomes/Competencies Change
* Transportation school at Fort McCoy had a change in computer system (TCAIMS) for deployments which added 2 days of training into this class
* Added some outcomes and competencies from TCAIMS syllabus
* Changed credit hours because TCAIMS piece is not taught by Chris but by Fort McCoy
* Motion to approve by Karen, Marlo 2nd
* Approved
 | Chris Vanderlinde | Revised | Spring 2022 |
| DANC 1037 Pointe/Pre-Pointe* Team 2 Reviewed
* New Course
* Part of a larger group of courses being developed to teach dance
* Motion to approve by Chris, Karen 2nd
* Approved
 | Danika Bielek | New | Fall 2022 |
| ENGL 1191 Foundations of Reading and Writing* Team 3 Reviewed
* New Course
* Motion to approve by Marlo, Chris 2nd
* Approved
 | Carol Murphy | New | Fall 2022 |
| ENGL 1195 Integrated Reading and Writing* Team 3 Reviewed
* Credit Hour and Prerequisite Change
* Incorporated the lab portion from ENGL 1196 into this course
* Motion to approve by Marlo, Chris 2nd
* Approved
 | Carol Murphy | Revised | Fall 2022 |
| GEOG 1823 North American Geography* Team 3 Reviewed
* New Course
* Motion to approve by Renae, Chris 2nd
* Approved
 | Rick Sloan | New | Fall 2022 |
| LANG 1934 Spanish for Heritage Speakers I* Team 3 Reviewed
* New Course
* This course is the same as Elementary Spanish I but it is for heritage speakers
* Motion to approve by Karen, Chris 2nd
* Approved
 | Amber Workman/Brian Howe | New | Fall 2022 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| ENGL 1196 | Carol Murphy | X | Fall 2022 |
| Other Items | Reporter |  |  |
| Bloom’s Taxonomy Discussion* Do we want to limit the use of verbs to the verbs on the Bloom’s Taxonomy document posted on our LICC webpage?
* More discussion to come
 | Brian Howe/Elaine Simmons |  |  |

Absent: Todd Mobray have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

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| --- | --- |
| ESSENTIAL SKILLS                              | REGIONAL WORKFORCE NEEDS    |
| WORK PREPAREDNESS                     | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT              | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.