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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 7/13/2022 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom [www.zoom.us/my/brianhowebcc](http://www.zoom.us/my/brianhowebcc) |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Denise Schreiber |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| o | Renae Skelton Team Lead | x | Todd Mobray Team Lead | o | Kristi Mason Team Lead | x | Lori Crowther | x | Kathy Kottas |
| x | Brian Howe | o | Laura Schlessiger | x | Mary Doyle | x | Kurt Teal | o | Lee Miller |
| o | John Mack | o | Sara Hoff | x | Marlo Chavarria | x | Karen Kratzer | o | Claudia Mather |
| x | Randy Allen | o | Chris Vanderlinde | x | Megan Schiffelbein |  |  | x | Elaine Simmons |
| Guest |
| o | Darren Ivey | x | Chris Baker | x | Nick Larmer |  |  |  |  |
| o | Mary Foley | x | Karyl White |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| EMTS 1540 Prep and Ops* Reviewed by Team 3
* Course Title, Course Description, Prerequisites, Outcomes & Competencies
* Changes due to accreditation
* Naming them EMTS I, II, III, IV indicates an order of classes; students do not need to take the classes in that specific order
* With the new names the first three classes can be flip-flopped depending on what semester the classes start and the Board Prep Class is always the last semester
* Course name changed to Preparatory and Operations
* Motion to approve by Todd, Marlo 2nd
* Approved
 | Karly White | Revised | Fall 2022 |
| EMTS 1541 Trauma OB GYN* Reviewed by Team 3
* Course Title, Course Description, Prerequisites, Outcomes & Competencies
* Add to the prerequisite 80% or higher
* Motion to approve by Todd, Marlo 2nd
* Approved
 | Karly White | Revised | Fall 2022 |
| EMTS 1542 Medical* Reviewed by Team 2
* Course Title, Course Description, Prerequisites, Outcomes & Competencies
* Add to the prerequisite 80% or higher
* Course name changed to Medical Emergencies
* Motion to approve by Todd, Marlo 2nd
* Approved
 | Karly White | Revised | Fall 2022 |
| EMTS 1543 Board Prep* Reviewed by Team 1
* Course Title, Course Description, Prerequisites, Outcomes & Competencies
* Add to the prerequisite 80% or higher
* Course name changed to Paramedic Capstone
* Motion to approve by Todd, Marlo 2nd
* Approved
 | Karly White | Revised | Fall 2022 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| Team Membership for 2022-2023* Is there a requirement that everyone on a team serve as a team lead?
	+ Charter doesn’t state each team member serve as lead
	+ Will leave it up to the individual teams how they want to handle team leads
* Review charter at August meeting
 | Brian Howe |  |  |
| 2022-2023 LICC Meeting Dates | Brian Howe |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills
2. Work Preparedness
3. Academic Advancement
4. Barton Experience
5. Regional Workforce Needs
6. Barton Services and Regional Locations
7. Strategic Planning
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.