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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 7/13/2022 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom [www.zoom.us/my/brianhowebcc](http://www.zoom.us/my/brianhowebcc) |

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| Facilitator | | Brian Howe | | | | Recorder | Denise Schreiber | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Additional** | |  | **Non-voting** |
| o | Renae Skelton  Team Lead | | x | Todd Mobray  Team Lead | o | Kristi Mason  Team Lead | | x | Lori Crowther | | x | Kathy Kottas |
| x | Brian Howe | | o | Laura Schlessiger | x | Mary Doyle | | x | Kurt Teal | | o | Lee Miller |
| o | John Mack | | o | Sara Hoff | x | Marlo Chavarria | | x | Karen Kratzer | | o | Claudia Mather |
| x | Randy Allen | | o | Chris Vanderlinde | x | Megan Schiffelbein | |  |  | | x | Elaine Simmons |
| Guest | | | | | | | | | | | | |
| o | Darren Ivey | | x | Chris Baker | x | Nick Larmer | |  |  | |  |  |
| o | Mary Foley | | x | Karyl White |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| EMTS 1540 Prep and Ops   * Reviewed by Team 3 * Course Title, Course Description, Prerequisites, Outcomes & Competencies * Changes due to accreditation * Naming them EMTS I, II, III, IV indicates an order of classes; students do not need to take the classes in that specific order * With the new names the first three classes can be flip-flopped depending on what semester the classes start and the Board Prep Class is always the last semester * Course name changed to Preparatory and Operations * Motion to approve by Todd, Marlo 2nd * Approved | | | | | | | Karly White | | | Revised | | Fall 2022 |
| EMTS 1541 Trauma OB GYN   * Reviewed by Team 3 * Course Title, Course Description, Prerequisites, Outcomes & Competencies * Add to the prerequisite 80% or higher * Motion to approve by Todd, Marlo 2nd * Approved | | | | | | | Karly White | | | Revised | | Fall 2022 |
| EMTS 1542 Medical   * Reviewed by Team 2 * Course Title, Course Description, Prerequisites, Outcomes & Competencies * Add to the prerequisite 80% or higher * Course name changed to Medical Emergencies * Motion to approve by Todd, Marlo 2nd * Approved | | | | | | | Karly White | | | Revised | | Fall 2022 |
| EMTS 1543 Board Prep   * Reviewed by Team 1 * Course Title, Course Description, Prerequisites, Outcomes & Competencies * Add to the prerequisite 80% or higher * Course name changed to Paramedic Capstone * Motion to approve by Todd, Marlo 2nd * Approved | | | | | | | Karly White | | | Revised | | Fall 2022 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Team Membership for 2022-2023   * Is there a requirement that everyone on a team serve as a team lead?   + Charter doesn’t state each team member serve as lead   + Will leave it up to the individual teams how they want to handle team leads * Review charter at August meeting | | | | | | | Brian Howe | | |  | |  |
| 2022-2023 LICC Meeting Dates | | | | | | | Brian Howe | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills  
2. Work Preparedness  
3. Academic Advancement  
4. Barton Experience  
5. Regional Workforce Needs  
6. Barton Services and Regional Locations  
7. Strategic Planning  
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,    
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.