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| --- |
| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 8/11/2021 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/93618528435> |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Additional** |  | **Non-voting** |
| o | John Mack Team Lead | x | Sara Hoff Team Lead | x | Erika Jenkins-Moss Team Lead | x | Lori Crowther | x | Kathy Kottas |
| x | Brenda Glendenning | x | Todd Mobray | o | Jaime Abel | x | Kurt Teal | x | Lee Miller |
| x | Karly Little | x | Chris Vanderlinde | x | Marlo Chavarria  | x | Karen Kratzer | x | Claudia Mather |
| x | Randy Allen | x | Laura Schlessiger  | o | Mary Doyle | x | Megan Schiffelbein |  | Elaine Simmons |
| Guest |
| o | ReGina Casper | x | Mary Foley | x | Jo Harrington |  |  |  |  |
| x | Chris Baker | x | Vic Martin |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| WGHT 1106 Weights and Measures Mathematics* New Course
* Team 2 Review
* Created this course for those in the Scale Technician Program (one semester program) who can’t take College Algebra or Tech Math due to placement scores
* This is not a transfer course
* Motion to approve by Chris, Karly 2nd
* Approved
 | Vic Martin | New | Fall 2021 |
| BUSI 1609 Business Statistics* Revised Course: Prerequisite change
* Team 3 Review
* Add MATH 1824 to the prerequisites
* Motion to approve by Chris, Marlo 2nd
* Approved
 | Jo Harrington | Revised | Spring 2022 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| MLTR 1001, MLTR 1020 | Terri Mebane | X | Fall 2021 |
| CHLD 1550 | Mary Foley | X | Spring 2022 |
| Other Items | Reporter |  |  |
| Plumbing Executive Summary * Requesting KBOR approval to offer Plumbing at the main campus starting Spring 2022
* Previously approved by KBOR and offered at Larned Correctional Facility
* Due to the change in the KDOC provider contract we want to move the plumbing program to the main campus
 | Mary |  |  |
| Early Childhood Executive Summary* Removing CHLD 1550 from the course requirements
* CHLD 1550 was designed to assist students to sit for the Child Development Associate (CDA) credential; this credential is no longer needed for students to find employment
 | Mary |  |  |
| Nursing Executive Summary* Adding Interpersonal Communications as an alternative to Public Speaking
 | Chris |  |  |
| Team Member Rotations* Brenda, Karly, Jaime and Erika will rotate off in August
* Megan and Renae Skelton will join
 | Brian |  |  |

Absent: Mary Doyle have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

|  |  |
| --- | --- |
| ESSENTIAL SKILLS                              | REGIONAL WORKFORCE NEEDS    |
| WORK PREPAREDNESS                     | BARTON SERVICES AND REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT              | STRATEGIC PLAN |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |



***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.