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| --- |
| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 1/11/2023 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075> |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  |  |  | **Non-voting** |
| x | Renae Skelton  | x | Laura SchlessigerTeam Lead | x | Claudia Mather Team Lead |  |  | x | Kathy Kottas |
| x | Brian Howe | x | Lee Miller | x | Megan Schiffelbein |  |  | x | Elaine Simmons |
| o | John Mack | x | Lori Crowther | x | Mary Doyle |  |  |  |  |
|  |  | x | Karen Kratzer | x | Kurt Teal |  |  |  |  |
| Guest |
| x | Darren Ivey | o | Chris Baker | o | Terri Mebane |  |  |  |  |
| o | Mary Foley | x | Yuchen Boswell |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| COMM 1620 Content Marketing* Team 3 Reviewed
* New Course
* Part of the new Digital Communications and Content Strategy program
* Motion to approve by Claudia, Karen 2nd
* Approved
 | Yuchen Boswell | New | Fall 2023 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| Military Programs Executive Summary* Updated the curriculum guides to better assist our students in completing these programs
 | Terri Mebane/Kurt Teal |  |  |
| Removing/Deleting Inactive Courses from Concourse* Is there a way to remove or hide inactive courses in Concourse?
	+ We don’t want to delete courses; we want to keep that history
* General guideline is to keep student records for 5 years <http://docs.bartonccc.edu/procedures/2170-recordretention.pdf>
* Sarah will look into hiding inactive courses in Concourse
 | Kurt Teal |  |  |
| KBOR Systemwide General Education Project* Need to be implemented by Fall 2024
* Workgroup will meet monthly with the goal of having their work complete by August 2023
	+ Brian Howe, Sarah Riegel, Lori Crowther, Mary Doyle. Erika Jenkins-Moss, Megan Chambers, Jose Palacios, Claudia Mather, Lee Miller
 | Brian Howe |  |  |
| FHSU Partnership* FHSU, North Central Kansas Technical College, and Northwest Kansas Technical College announced a new affiliation: <https://www.nwktc.edu/news/post/three-rural-kansas-higher-education-institutions-announce-new-affiliation-initiative>
 |  |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills
2. Work Preparedness
3. Academic Advancement
4. Barton Experience
5. Regional Workforce Needs
6. Barton Services and Regional Locations
7. Strategic Planning
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.