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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 1/11/2023 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075> |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  |  | |  | **Non-voting** |
| x | Renae Skelton | | x | Laura Schlessiger  Team Lead | x | Claudia Mather  Team Lead | |  |  | | x | Kathy Kottas |
| x | Brian Howe | | x | Lee Miller | x | Megan Schiffelbein | |  |  | | x | Elaine Simmons |
| o | John Mack | | x | Lori Crowther | x | Mary Doyle | |  |  | |  |  |
|  |  | | x | Karen Kratzer | x | Kurt Teal | |  |  | |  |  |
| Guest | | | | | | | | | | | | |
| x | Darren Ivey | | o | Chris Baker | o | Terri Mebane | |  |  | |  |  |
| o | Mary Foley | | x | Yuchen Boswell |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| COMM 1620 Content Marketing   * Team 3 Reviewed * New Course * Part of the new Digital Communications and Content Strategy program * Motion to approve by Claudia, Karen 2nd * Approved | | | | | | | Yuchen Boswell | | | New | | Fall 2023 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Military Programs Executive Summary   * Updated the curriculum guides to better assist our students in completing these programs | | | | | | | Terri Mebane/  Kurt Teal | | |  | |  |
| Removing/Deleting Inactive Courses from Concourse   * Is there a way to remove or hide inactive courses in Concourse?   + We don’t want to delete courses; we want to keep that history * General guideline is to keep student records for 5 years <http://docs.bartonccc.edu/procedures/2170-recordretention.pdf> * Sarah will look into hiding inactive courses in Concourse | | | | | | | Kurt Teal | | |  | |  |
| KBOR Systemwide General Education Project   * Need to be implemented by Fall 2024 * Workgroup will meet monthly with the goal of having their work complete by August 2023   + Brian Howe, Sarah Riegel, Lori Crowther, Mary Doyle. Erika Jenkins-Moss, Megan Chambers, Jose Palacios, Claudia Mather, Lee Miller | | | | | | | Brian Howe | | |  | |  |
| FHSU Partnership   * FHSU, North Central Kansas Technical College, and Northwest Kansas Technical College announced a new affiliation: <https://www.nwktc.edu/news/post/three-rural-kansas-higher-education-institutions-announce-new-affiliation-initiative> | | | | | | |  | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills  
2. Work Preparedness  
3. Academic Advancement  
4. Barton Experience  
5. Regional Workforce Needs  
6. Barton Services and Regional Locations  
7. Strategic Planning  
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,    
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.