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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 10/12/20222 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075> |

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| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  |  |  | **Non-voting** |
| o | Renae Skelton  | x | Laura SchlessigerTeam Lead | x | Mary Doyle |  |  | x | Kathy Kottas |
| x | Brian Howe | x | Lee Miller | x | Megan Schiffelbein |  |  | x | Elaine Simmons |
| x | John Mack | o | Lori Crowther | o | Claudia Mather |  |  |  |  |
|  |  | x | Karen Kratzer | x | Kurt Teal |  |  |  |  |
| Guest |
| x | Darren Ivey | o | Chris Baker |  |  |  |  |  |  |
| x | Mary Foley | x | Cristi Gale |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| NTWK 1072 Information Security* Team 2 Reviewed
* Course Description, Prerequisite Changes
* Removed the old certification from the course description – didn’t apply anymore
* Removed the old prerequisite – didn’t make sense
* Motion to approve by Karen, Lee 2nd
* Approved
 | Cristi Gale | Revised | Spring 2023 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| Concourse Syllabus Template* Need to add a statement to the Materials section for OER
 | Brian Howe |  |  |
| Statewide General Education Report* Do the classes have to be KCOG classes?
* Will we need to designate these courses on our transcript if they are transferred from another school?
* Elaine will reach out to Dr. Archer for clarification
 | Brian Howe |  |  |

Absent: Lori Crowther have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills
2. Work Preparedness
3. Academic Advancement
4. Barton Experience
5. Regional Workforce Needs
6. Barton Services and Regional Locations
7. Strategic Planning
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.