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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 10/12/20222 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075> |

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| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  |  | |  | **Non-voting** |
| o | Renae Skelton | | x | Laura Schlessiger  Team Lead | x | Mary Doyle | |  |  | | x | Kathy Kottas |
| x | Brian Howe | | x | Lee Miller | x | Megan Schiffelbein | |  |  | | x | Elaine Simmons |
| x | John Mack | | o | Lori Crowther | o | Claudia Mather | |  |  | |  |  |
|  |  | | x | Karen Kratzer | x | Kurt Teal | |  |  | |  |  |
| Guest | | | | | | | | | | | | |
| x | Darren Ivey | | o | Chris Baker |  |  | |  |  | |  |  |
| x | Mary Foley | | x | Cristi Gale |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| NTWK 1072 Information Security   * Team 2 Reviewed * Course Description, Prerequisite Changes * Removed the old certification from the course description – didn’t apply anymore * Removed the old prerequisite – didn’t make sense * Motion to approve by Karen, Lee 2nd * Approved | | | | | | | Cristi Gale | | | Revised | | Spring 2023 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| Concourse Syllabus Template   * Need to add a statement to the Materials section for OER | | | | | | | Brian Howe | | |  | |  |
| Statewide General Education Report   * Do the classes have to be KCOG classes? * Will we need to designate these courses on our transcript if they are transferred from another school? * Elaine will reach out to Dr. Archer for clarification | | | | | | | Brian Howe | | |  | |  |

Absent: Lori Crowther have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills  
2. Work Preparedness  
3. Academic Advancement  
4. Barton Experience  
5. Regional Workforce Needs  
6. Barton Services and Regional Locations  
7. Strategic Planning  
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,    
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.