|  |
| --- |
| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 2/8/2023 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075> |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  |  |  | **Non-voting** |
| x | Brian Howe Team Lead | x | Lee Miller Team Lead | o | Megan Schiffelbein Team Lead |  |  | x | Kathy Kottas |
| x | Renae Skelton | x | Laura Schlessiger | x | Claudia Mather |  |  | x | Elaine Simmons |
| x | John Mack | x | Lori Crowther | x | Mary Doyle |  |  |  |  |
|  |  | x | Karen Kratzer | x | Kurt Teal |  |  |  |  |
| Guest |
| x | Darren Ivey | x | Chris Baker | x | Cathy Smith | x | Nick Larmer |  |  |
| o | Mary Foley | x | Lawrence Weber | x | Amanda Alliband | x | Stephanie Joiner |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| OSHA 1914 OSHA 511 General Industry Standards* Team 1 Reviewed
* Course Title Change
* Motion to approve by Karen, Lee 2nd
* Approved
 | Lawrence Weber | Revised | Spring 2023 |
| MDAS 1615 Medical Assistant Internship* Team 1 Reviewed
* Prerequisite Change
* Final class of the Medical Assistant program so prerequisites are needed prior to taking this class
* Updated some of the verbs in the competencies to be more measureable
* A.3. remove the “s” from exhibit
* Motion to approve by Karen, Lee 2nd
* Approved with changes
 | Cathy Smith | Revised | Fall 2023 |
| CHEM 1806 College Chemistry I* Team 1 Reviewed
* KCOG Outcomes and Competencies Change
* Update the prerequisite with a grade of C or better and appropriate match placement score
* Motion to approve by Renae, Mary 2nd
* Approved with changes
 | Amanda Alliband | Revised | Summer 2023 |
| CHEM 1808 College Chemistry II* Team 1 Reviewed
* KCOG Outcomes and Competencies Change
* Motion to approve by Lori, Kurt 2nd
* Approved
 | Amanda Alliband | Revised | Summer 2023 |
| NURS 1222 AND: Making the Transition* Team 2 Reviewed
* Outcomes and Competencies Change
* Updated Student Learning Outcome #5
* Motion to approve by Kurt, Claudia 2nd
* Approved
 | Renae Skelton | Revised | Fall 2023 |
| NURS 1259 Maternal Child Nursing II* Team 2 Reviewed
* Outcomes and Competencies Change
* Updated Student Learning Outcome #5
* Motion to approve by Kurt, Claudia 2nd
* Approved
 | Renae Skelton | Revised | Fall 2023 |
| NURS 1257 Medical Surgical Nursing III* Team 2 Reviewed
* Outcomes and Competencies Change
* Updated Student Learning Outcome #5
* Motion to approve by Kurt, Claudia 2nd
* Approved
 | Renae Skelton | Revised | Fall 2023 |
| NURS 1208 Mental Health Nursing II* Team 3 Reviewed
* Outcomes and Competencies Change
* Updated Student Learning Outcome #5
* Motion to approve by Kurt, Claudia 2nd
* Approved
 | Renae Skelton | Revised | Fall 2023 |
| NURS 1261 Medical Surgical Nursing IV* Team 3 Reviewed
* Outcomes and Competencies Change
* Updated Student Learning Outcome #5
* Motion to approve by Kurt, Claudia 2nd
* Approved
 | Renae Skelton | Revised | Fall 2023 |
| NURS 1264 RN Leadership and Management* Team 3 Reviewed
* Outcomes and Competencies Change
* Updated Student Learning Outcome #5
* Motion to approve by Kurt, Claudia 2nd
* Approved
 | Renae Skelton | Revised | Fall 2023 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| KBOR Systemwide General Education Project* Sub-team met to:
	+ Review the implementation timeline
	+ Review our general education courses and put them into the KBOR buckets
	+ Determine if there are any AA or AS degree that needs to deviate from the gen ed buckets due to program requirements
	+ Determine if that are any AA or AS degrees that have a specific gen ed course to complete a particular emphasis and we do not want to waive that requirement
 | Brian Howe |  |  |
| Placement Discussion* Developmental Ed Team reviewed the placement matrix for math
* Wanted to expand the multiple measures
* Added the option of high school GPA and ACT/Accuplacer score for certain Math classes
* Will work on English classes next
* Motion to approve by Renae, Claudia 2nd
* Approved
 | Stephanie Joiner |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills
2. Work Preparedness
3. Academic Advancement
4. Barton Experience
5. Regional Workforce Needs
6. Barton Services and Regional Locations
7. Strategic Planning
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.