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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 7/12/2023 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://zoom.us/j/5354602075> |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel |
| Team members | Present X Absent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  |  |  | **Non-voting** |
|  x | Brian HoweTeam Lead |  x | Lori CrowtherTeam Lead |  x | Mary DoyleTeam Lead |  |  |  x | Kathy Kottas |
|  x | Renae Skelton |  x | Laura Schlessiger |  x | Claudia Mather |  |  |  x | Elaine Simmons |
|  o | John Mack |  x | Lee Miller |  x | Megan Schiffelbein |  |  |  |  |
|  |  |  |  |  x | Kurt Teal |  |  |  |  |
| Guest |
|  x | Darren Ivey |  x | Chris Baker |  x | Danika Bielek |  |  |  |  |
|  x | Mary Foley |  x | Mark Bogner |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | EffectiveSemester |
| DANC 1038 Ballet III* Team 3 Reviewed
* New Course
* Motion to approve Mary Doyle, seconded Lori Crowther
* Approved
 | Danika Bielek | New | Fall 2023 |
| PHYS 1600 Physics I* Team 3 Reviewed
* Prerequisite change
* Motion to approve Claudia Mather, seconded Laura Stutzman
* Approved
 | Brian Howe | Revised | Fall 2023 |
| CNHI 1220, 1221, 1222, 1223, 1224, 1225, 1226, 1227, 1228,1229, 1230, 1231, 1232, 1233* Teams 1, 2, and 3 Reviewed
* New Courses
* Motion to approve Lee Miller, seconded Renae Skelton
 | Mark Bogner | New | Fall 2023 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | EffectiveSemester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| Medical Assistant Certificate* Adding MDAS 1683 Cardio Pulmonary Resuscitation to the certificate; already on the AAS
* Approved
 | Chris Baker |  |  |
| New Members | Brian Howe |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

1. **Fundamental Skills**
2. **Work Preparedness**
3. **Academic Advancement**
4. **Barton Experience**
5. **Regional Workforce Needs**
6. **Barton Services and Regional Locations**
7. **Strategic Planning**
8. **Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

* 1. Advance student entry, reentry, retention, and completion strategies.
	2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

* 1. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

* 1. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity, inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

* 1. Develop, enhance, and align business processes.