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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 3/20/2024 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

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| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel  |
| Team Members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Non-voting** |  | **Non-voting** |
| x | Brian Howe Team Lead | x | Stephanie Joiner Team Lead | x | Kurt Teal Team Lead | x | Elaine Simmons  | o | Chris Baker |
| o | Renae Skelton | x | Jim Hill | x | Claudia Mather | x | Kathy Kottas | x | Jenn Bernatis |
| o | Tyler Schiffelbein | x | Lee Miller | x | Mary Doyle | x | Darren Ivey | x | Josh Winkler |
|  |  | x | Lori Crowther | x | Megan Schiffelbein | x | Mary Foley |  |  |
| Guest |
| o | Deanna Heier | x | Jason Lindstrom | x | Matt Mazouch | o | Scott McDonald |  |  |
| x | Amanda Alliband | x | Laura Valerius | x | Danika Bielek | x | Melissa Feist |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| BSTC 1036 Computer Concepts & Applications* Team 1 Reviewed
* Outcomes/Competencies Revision
* Updated to align with KCOG
* Motion by Stephanie, second by Jim
* Approved
 | Deanna Heier/Josh Winkler | Revised | Summer 2024 |
| CHEM 1802 Fundamentals of General Chemistry* Team 1 Reviewed
* Outcomes/Competencies Revision
* Updated to align with KCOG
* Motion by Stephanie, second by Claudia
* Approved
 | Amanda Alliband | Revised | Fall 2024 |
| HIST 1450 History of World Civilization to 1500* Team 1 Reviewed
* Revived Course: Course Title Change, Course Description Change, Outcomes/Competencies Revision
* Updated to align with KCOG
* Motion by Claudia, second by Kurt
* Approved
 | Jason Lindstrom | Revised | Fall 2024 |
| NTWK 1085 Windows Server I* Team 1 Reviewed
* Course Description Change, Outcomes/Competencies Revision
* Updating outcomes to match new Microsoft certifications
* Motion by Claudia, second by Lee
* Approved
 | Laura Valerius | Revised | Fall 2024 |
| NTWK 1086 Windows Server II* Team 1 Reviewed
* Course Description Change, Outcomes/Competencies Revision
* Updating outcomes to match new Microsoft certifications
* Motion by Claudia, second by Lee
* Approved
 | Laura Valerius | Revised | Fall 2024 |
| CRFT 1001 Introductory Craft Skills* Team 2 Reviewed
* Outcomes/Competencies Revision
* Carpentry program realigned
* New program name is Construction Technology
* Motion by Stephanie, second by Jim
* Approved
 | Matt Mazouch | Revised | Fall 2024 |
| CRFT 1002 Construction Basics* Team 2 Reviewed
* New Course
* Carpentry program realigned
* New program name is Construction Technology
* Motion by Stephanie, second by Jim
* Approved
 | Matt Mazouch | New | Fall 2024 |
| CRPT 1003 Carpentry I* Team 2 Reviewed
* New Course Carpentry program realigned
* New program name is Construction Technology
* Motion by Stephanie, second by Jim
* Approved
 | Matt Mazouch | New | Fall 2024 |
| CRPT 1004 Concrete* Team 2 Reviewed
* New Course
* Carpentry program realigned
* New program name is Construction Technology
* Change C. to Understand the proper…
* Add competencies 1 and 2 to outcome C
	+ Explain the proper method for placing concrete into forms
	+ Explain the proper method for consolidating concrete
* Motion by Stephanie, second by Kurt
* Approved with changes
 | Matt Mazouch | New | Fall 2024 |
| CRPT 1005 Carpentry II* Team 2 Reviewed
* New Course
* Carpentry program realigned
* New program name is Construction Technology
* Motion by Stephanie, second by Jim
* Approved
 | Matt Mazouch | New | Fall 2024 |
| CRPT 1006 Siding and Roofing Systems* Team 2 Reviewed
* New Course
* Carpentry program realigned
* New program name is Construction Technology
* Change B.4. to Identify
* Change C.2. to Explain
* Change E.2. to Identify
* Change H.5. to Describe
* Motion by Stephanie, second by Kurt
* Approved with changes
 | Matt Mazouch | New | Fall 2024 |
| DANC 1042 History of Dance II* Team 3 Reviewed
* New Course
* Part of the AA Dance and AA Dance Instruction degrees
* Change C.2. to Describe
* Change D.2. to Explain
* Remove the reference to a credential from the scope and sequence paragraph
* Motion by Claudia, second by Jim
* Approved with changes
 | Danika Bielek | New | Fall 2024 |
| DANC 1150 Dance Internship* Team 3 Reviewed
* New Course
* First internship course for dance
* Change D.2. to Present a reflection on the…
* Remove Critically from outcome B
* Need a scope and sequence paragraph
* Motion by Kurt, second by Stephanie
* Approved with changes
 | Danika Bielek | New | Fall 2024 |
| ENGL 1206 English Composition II* Team 3 Reviewed
* Outcomes/Competencies Revision
* Updated to align with KCOG
* Motion by Lee, second by Claudia
* Approved
 | Scott McDonald/Stephanie Joiner | Revised | Fall 2024 |
| ENGL 1210 Copy Editing/Manuscript Editing* Team 3 Reviewed
* New Course
* Motion by Mary, second by Lee
* Approved
 | Scott McDonald/Stephanie Joiner | New | Fall 2024 |
| LITR 1210 Introduction to Literature* Team 3 Reviewed
* Outcomes/Competencies Revision
* Updated to align with KCOG
* Motion by Lee, second by Claudia
* Approved
 | Scott McDonald/Stephanie Joiner | Revised | Fall 2024 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| Math Placement Matrix & English Placement Scores* Adding QMAT courses and STAT 1833
* No longer offering Foundations of Reading & Writing
* Present at PTP on April 10
 | Stephanie Joiner |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills
2. Work Preparedness
3. Academic Advancement
4. Barton Experience
5. Regional Workforce Needs
6. Barton Services and Regional Locations
7. Strategic Planning
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.