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| --- |
| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 9/13/2023 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Non-voting** |  | **Non-voting** |
| x | Brian Howe Team Lead | x | James Hill Team Lead | x | Mary Doyle Team Lead | x | Kathy Kottas | x | Darren Ivey |
| x | Renae Skelton | x | Lee Miller | x | Claudia Mather | x | Elaine Simmons | o | Mary Foley |
| x | Tyler Schiffelbein | x | Stephanie Joiner | x | Megan Schiffelbein  |  |  | o | Chris Baker |
|  |  | o | Lori Crowther | x | Kurt Teal |  |  | x | Jennifer Bernatis |
| Guest |
| x | Teri Mebane | x | Sue Simmons |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| MLTR 1926 Environmental Compliance Team Training* Team 1 Reviewed
* New Course
* Motion by Renae, second by Claudia
* Approved
 | Terri Mebane | New | Fall 2023 |
| LEAD 1002 Leadership and Management Seminar I* Team 2 Reviewed
* Outcomes/Competencies Revisions
* Motion by Lee, second by Kurt
* Approved
 | Sue Simmons | Revised | Fall 2023 |
| LEAD 1003 Leadership and Management Seminar II* Team 2 Reviewed
* Outcomes/Competencies Revisions
* Motion by Lee, second by Kurt
* Approved
 | Sue Simmons | Revised | Fall 2023 |
| LEAD 1004 Leadership and Management Seminar III* Team 2 Reviewed
* Outcomes/Competencies Revisions
* Motion by Lee, second by Kurt
* Approved
 | Sue Simmons | Revised | Fall 2023 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| MLTR 1042 Military Petroleum Operations                                  MLTR 1627 Management of Weapons Storage Facilities         MLTR 1795 Supply Manager                                                            MLTR 1924 Master Driver course                                                   | Terri Mebane | X | Fall 2023 |
| Other Items | Reporter |  |  |
| Gen Ed Project/Degree Map Project* A group from PTP will work on creating a new web page that includes what courses are in each bucket; how to communicate to students and advisors
* Once the web page is completed it will be the responsibility of LICC to periodically review and make updates
 | Brian Howe |  |  |
| Fall Syllabus Audit* Audit has occurred; waiting on results
 | Elaine Simmons |  |  |

Absent: Lori Crowther have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills
2. Work Preparedness
3. Academic Advancement
4. Barton Experience
5. Regional Workforce Needs
6. Barton Services and Regional Locations
7. Strategic Planning
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.