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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 3/12/2025 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Non-voting** |  | **Non-voting** |
| x | Brian Howe Team Lead | x | Lee Miller Team Lead | x | Kurt Teal Team Lead | x | Kathy Kottas | o | Chris Baker |
| o | Tyler Schiffelbein | x | James Hill | x | Claudia Mather | x | Elaine Simmons | o | Mary Foley |
| x | Darren Ivey | x | Stephanie Joiner | x | Mary Doyle  | x | Lori Crowther | x | Josh Winkler |
|  |  |  |  | x | Jenn Bernatis |  |  |  |  |
| Guest |
| x | Jo Harrington | x | Kaitlin Sill | x | Karen Gunther | x | Paulia Bailey |  |  |
| o | Marcia Williams | x | Amanda Alliband | x | Cristi Gale |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| MATH 1826 College Algebra* Team 1 Reviewed
* Course Title, Credit Hours, Course Description, Prerequisite, Outcomes/Competencies Changes
* Corequisite course for College Algebra
* This is a developmental course
* Update B.2. to state develop instead of development
* Motion by Stephanie, second by Mary
* Approved
 | Jo Harrington | Revised | Fall 2025 |
| QMAT 1826 Contemporary Math* Team 1 Reviewed
* Course Title, Credit Hours, Course Description, Prerequisite, Outcomes/Competencies Changes
* Corequisite course for Contemporary Math
* This is a developmental course
* Update B.2. to state develop instead of development
* Motion by Claudia, second by Kurt
* Approved
 | Marcia Williams/Jo Harrington | Revised | Fall 2025 |
| STAT 1828 Elements of Statistics * Team 1 Reviewed
* Course Code Change
* Previous course code was STAT 1829
* Update KBOR gen bucket for Math & Stats
* Motion by Claudia, second by Lee
* Approved
 | Stephanie Joiner  | Revised | Fall 2025 |
| STAT 1826 Elements of Statistics* Team 1 Reviewed
* Course Code, Course Title, Credit Hours, Course Description, Prerequisite, Outcomes/Competencies Changes
* Corequisite course for Elements of Statistics
* Previous course code was STAT 1833
* Update KBOR gen bucket for Math & Stats
* This is a developmental course
* Update B.2. to state develop instead of development
* Motion by Stephanie, second by Jim
* Approved
 | Jo Harrington | Revised | Fall 2025 |
| ACCT 1610 Financial Accounting* Team 2 Reviewed
* New Course
* New course to have consistency across the system for transferability
* This course replaces Accounting I and II
* This impacts the AS degree map and degree works
* Motion by Stephanie, second by Claudia
* Approved
 | Kaitlin Sill | New | Fall 2025 |
| CHEM 1814 Organic Chemistry I* Team 2 Reviewed
* Outcomes/Competencies Changes
* Align with KCOG
* Missing General Education section from worksheet – resubmit for April meeting
 | Amanda Alliband | Revised | Fall 2025 |
| CHEM 1816 Organic Chemistry II* Team 2 Reviewed
* Outcomes/Competencies Changes
* Align with KCOG
* Missing General Education section from worksheet – resubmit for April meeting
 | Amanda Alliband | Revised | Fall 2025 |
| MLTC 1512 Basic Medical Laboratory Techniques* Team 2 Reviewed
* Revived Course: Course Title, Course Description, Outcomes/Competencies Changes
* Part of the new Medical Laboratory Assistant certificate
* Motion by Claudia, second by Jenn
* Approved
 | Karen Gunther | Revised | Fall 2025 |
| BSTC 1200 AI Fundamentals* Team 3 Reviewed
* New Course
* Motion by Claudia, second by Kurt
* Approved
 | Cristi Gale | New | Fall 2025 |
| EDUC 1103 Student Success* Team 3 Reviewed
* Course Description, Outcomes/Competencies Changes
* Made changes to better support corequisite courses and student needs
* Motion by Claudia, second by Mary
* Approved
 | Stephanie Joiner | Revised | Fall 2025 |
| ENGL 1209 English Composition I with Review* Team 3 Reviewed
* Course Title, Credit Hours, Course Description, Prerequisite, Outcomes/Competencies Changes
* Corequisite course for English Comp I
* Remove from KBOR gen ed English bucket
* Motion by Lee, second by Kurt
* Approved
 | Paulia Bailey | Revised | Fall 2025 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| AI Syllabus Statements* These would go into the master template in the notes of the Instructor Policy section
* These are optional statements; they will not appear in the syllabus unless the faculty member chooses to include them
* Faculty could choose to include one of the three statements in their course syllabi
* These statements will be available fall 2025
* Team approved the inclusion of these statements into the master template as optional
 | Elaine Simmons |  |  |
| Prerequisite Table* Team approved the changes presented in the prerequisite table
 | Stephanie Joiner |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills
2. Work Preparedness
3. Academic Advancement
4. Barton Experience
5. Regional Workforce Needs
6. Barton Services and Regional Locations
7. Strategic Planning
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.