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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 3/12/2025 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

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| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Non-voting** | |  | **Non-voting** |
| x | Brian Howe  Team Lead | | x | Lee Miller  Team Lead | x | Kurt Teal  Team Lead | | x | Kathy Kottas | | o | Chris Baker |
| o | Tyler Schiffelbein | | x | James Hill | x | Claudia Mather | | x | Elaine Simmons | | o | Mary Foley |
| x | Darren Ivey | | x | Stephanie Joiner | x | Mary Doyle | | x | Lori Crowther | | x | Josh Winkler |
|  |  | |  |  | x | Jenn Bernatis | |  |  | |  |  |
| Guest | | | | | | | | | | | | |
| x | Jo Harrington | | x | Kaitlin Sill | x | Karen Gunther | | x | Paulia Bailey | |  |  |
| o | Marcia Williams | | x | Amanda Alliband | x | Cristi Gale | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| MATH 1826 College Algebra   * Team 1 Reviewed * Course Title, Credit Hours, Course Description, Prerequisite, Outcomes/Competencies Changes * Corequisite course for College Algebra * This is a developmental course * Update B.2. to state develop instead of development * Motion by Stephanie, second by Mary * Approved | | | | | | | Jo Harrington | | | Revised | | Fall 2025 |
| QMAT 1826 Contemporary Math   * Team 1 Reviewed * Course Title, Credit Hours, Course Description, Prerequisite, Outcomes/Competencies Changes * Corequisite course for Contemporary Math * This is a developmental course * Update B.2. to state develop instead of development * Motion by Claudia, second by Kurt * Approved | | | | | | | Marcia Williams/  Jo Harrington | | | Revised | | Fall 2025 |
| STAT 1828 Elements of Statistics   * Team 1 Reviewed * Course Code Change * Previous course code was STAT 1829 * Update KBOR gen bucket for Math & Stats * Motion by Claudia, second by Lee * Approved | | | | | | | Stephanie Joiner | | | Revised | | Fall 2025 |
| STAT 1826 Elements of Statistics   * Team 1 Reviewed * Course Code, Course Title, Credit Hours, Course Description, Prerequisite, Outcomes/Competencies Changes * Corequisite course for Elements of Statistics * Previous course code was STAT 1833 * Update KBOR gen bucket for Math & Stats * This is a developmental course * Update B.2. to state develop instead of development * Motion by Stephanie, second by Jim * Approved | | | | | | | Jo Harrington | | | Revised | | Fall 2025 |
| ACCT 1610 Financial Accounting   * Team 2 Reviewed * New Course * New course to have consistency across the system for transferability * This course replaces Accounting I and II * This impacts the AS degree map and degree works * Motion by Stephanie, second by Claudia * Approved | | | | | | | Kaitlin Sill | | | New | | Fall 2025 |
| CHEM 1814 Organic Chemistry I   * Team 2 Reviewed * Outcomes/Competencies Changes * Align with KCOG * Missing General Education section from worksheet – resubmit for April meeting | | | | | | | Amanda Alliband | | | Revised | | Fall 2025 |
| CHEM 1816 Organic Chemistry II   * Team 2 Reviewed * Outcomes/Competencies Changes * Align with KCOG * Missing General Education section from worksheet – resubmit for April meeting | | | | | | | Amanda Alliband | | | Revised | | Fall 2025 |
| MLTC 1512 Basic Medical Laboratory Techniques   * Team 2 Reviewed * Revived Course: Course Title, Course Description, Outcomes/Competencies Changes * Part of the new Medical Laboratory Assistant certificate * Motion by Claudia, second by Jenn * Approved | | | | | | | Karen Gunther | | | Revised | | Fall 2025 |
| BSTC 1200 AI Fundamentals   * Team 3 Reviewed * New Course * Motion by Claudia, second by Kurt * Approved | | | | | | | Cristi Gale | | | New | | Fall 2025 |
| EDUC 1103 Student Success   * Team 3 Reviewed * Course Description, Outcomes/Competencies Changes * Made changes to better support corequisite courses and student needs * Motion by Claudia, second by Mary * Approved | | | | | | | Stephanie Joiner | | | Revised | | Fall 2025 |
| ENGL 1209 English Composition I with Review   * Team 3 Reviewed * Course Title, Credit Hours, Course Description, Prerequisite, Outcomes/Competencies Changes * Corequisite course for English Comp I * Remove from KBOR gen ed English bucket * Motion by Lee, second by Kurt * Approved | | | | | | | Paulia Bailey | | | Revised | | Fall 2025 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| AI Syllabus Statements   * These would go into the master template in the notes of the Instructor Policy section * These are optional statements; they will not appear in the syllabus unless the faculty member chooses to include them * Faculty could choose to include one of the three statements in their course syllabi * These statements will be available fall 2025 * Team approved the inclusion of these statements into the master template as optional | | | | | | | Elaine Simmons | | |  | |  |
| Prerequisite Table   * Team approved the changes presented in the prerequisite table | | | | | | | Stephanie Joiner | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills  
2. Work Preparedness  
3. Academic Advancement  
4. Barton Experience  
5. Regional Workforce Needs  
6. Barton Services and Regional Locations  
7. Strategic Planning  
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,    
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.