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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 4/9/2025 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

|  |  |  |  |
| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Non-voting** |  | **Non-voting** |
| x | Brian Howe Team Lead | x | Lee Miller Team Lead | x | Mary Doyle Team Lead | x | Kathy Kottas | x | Chris Baker |
| x | Tyler Schiffelbein | o | James Hill | x | Claudia Mather | x | Elaine Simmons | x | Mary Foley |
| x | Darren Ivey | x | Stephanie Joiner | x | Kurt Teal | o | Lori Crowther | x | Josh Winkler |
|  |  |  |  | x | Jenn Bernatis |  |  |  |  |
| Guest |
| x | Karen Gunther | x | Amanda Alliband | x | KellyAnn Bonnell  |  |  |  |  |
| x | Cristi Gale | x | Marcia Williams | x | Cheryl Brown |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| MLTC 1518 Medical Laboratory Assistant Clinical Practicum* Team 1 Reviewed
* New Course
* Part of the new Medical Laboratory Assistant (MLA) certificate
* Motion by Mary, second by Claudia
* Approved
 | Karen Gunther | New | Fall 2025 |
| MATH 1860 Discrete Mathematics * Team 1 Reviewed
* New Course
* Part of the new Computer Science systemwide degree plan
* Update the faculty credentials to masters in math or computer science
* Motion by Stephanie, second by Lee
* Approved
 | Cristi Gale | New | Fall 2025 |
| ELEC 1400 Introduction to Digital Logic Design* Team 2 Reviewed
* New Course
* Part of the new Computer Science systemwide degree plan
* Update the faculty credentials to masters in computer science or CIS
* Motion by Lee, second by Stephanie
* Approved
 | Cristi Gale | New | Fall 2025 |
| PRGM 1037 Programming Fundamentals* Team 3 Reviewed
* Course Title, Credit Hours, Course Description, Prerequisite, Outcomes/Competencies Changes
* Part of the new Computer Science systemwide degree plan
* Updating the course for KCOG
* Motion by Claudia, second by Lee
* Approved
 | Cristi Gale | Revised | Fall 2025 |
| CHEM 1814 Organic Chemistry I* Team 2 Reviewed
* Outcomes/Competencies Changes
* Updating the course for KCOG
* Motion by Stephanie, second by Mary
* Approved
 | Amanda Alliband | Revised | Fall 2025 |
| CHEM 1816 Organic Chemistry II* Team 2 Reviewed
* Outcomes/Competencies Changes
* Updating the course for KCOG
* Motion by Stephanie, second by Mary
* Approved
 | Amanda Alliband | Revised | Fall 2025 |
| MATH 1830 Trigonometry* Team 2 Reviewed
* Outcomes/Competencies Changes
* Updating the course for KCOG
* Motion by Stephanie, second by Kurt
* Approved
 | Marcia Williams | Revised | Fall 2025 |
| CHLD 1503 Play Based Learning* Team 3 Reviewed
* New Course
* Motion by Stephanie, second by Claudia
* Approved
 | KellyAnn Bonnell | New | Fall 2025 |
| Master Syllabus Template – Change to Civil Rights Equity & Title IX* Added two sentences for pregnancy accommodations
* Motion by Stephanie, second by Claudia
* Approved
 | Cheryl Brown |  | Fall 2025 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| OSHA 1934 | Mike Noer | Inactive | Spring 2025 |
| Other Items | Reporter |  |  |
| n/a |  |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills
2. Work Preparedness
3. Academic Advancement
4. Barton Experience
5. Regional Workforce Needs
6. Barton Services and Regional Locations
7. Strategic Planning
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.