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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 4/9/2025 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Non-voting** | |  | **Non-voting** |
| x | Brian Howe  Team Lead | | x | Lee Miller  Team Lead | x | Mary Doyle  Team Lead | | x | Kathy Kottas | | x | Chris Baker |
| x | Tyler Schiffelbein | | o | James Hill | x | Claudia Mather | | x | Elaine Simmons | | x | Mary Foley |
| x | Darren Ivey | | x | Stephanie Joiner | x | Kurt Teal | | o | Lori Crowther | | x | Josh Winkler |
|  |  | |  |  | x | Jenn Bernatis | |  |  | |  |  |
| Guest | | | | | | | | | | | | |
| x | Karen Gunther | | x | Amanda Alliband | x | KellyAnn Bonnell | |  |  | |  |  |
| x | Cristi Gale | | x | Marcia Williams | x | Cheryl Brown | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| MLTC 1518 Medical Laboratory Assistant Clinical Practicum   * Team 1 Reviewed * New Course * Part of the new Medical Laboratory Assistant (MLA) certificate * Motion by Mary, second by Claudia * Approved | | | | | | | Karen Gunther | | | New | | Fall 2025 |
| MATH 1860 Discrete Mathematics   * Team 1 Reviewed * New Course * Part of the new Computer Science systemwide degree plan * Update the faculty credentials to masters in math or computer science * Motion by Stephanie, second by Lee * Approved | | | | | | | Cristi Gale | | | New | | Fall 2025 |
| ELEC 1400 Introduction to Digital Logic Design   * Team 2 Reviewed * New Course * Part of the new Computer Science systemwide degree plan * Update the faculty credentials to masters in computer science or CIS * Motion by Lee, second by Stephanie * Approved | | | | | | | Cristi Gale | | | New | | Fall 2025 |
| PRGM 1037 Programming Fundamentals   * Team 3 Reviewed * Course Title, Credit Hours, Course Description, Prerequisite, Outcomes/Competencies Changes * Part of the new Computer Science systemwide degree plan * Updating the course for KCOG * Motion by Claudia, second by Lee * Approved | | | | | | | Cristi Gale | | | Revised | | Fall 2025 |
| CHEM 1814 Organic Chemistry I   * Team 2 Reviewed * Outcomes/Competencies Changes * Updating the course for KCOG * Motion by Stephanie, second by Mary * Approved | | | | | | | Amanda Alliband | | | Revised | | Fall 2025 |
| CHEM 1816 Organic Chemistry II   * Team 2 Reviewed * Outcomes/Competencies Changes * Updating the course for KCOG * Motion by Stephanie, second by Mary * Approved | | | | | | | Amanda Alliband | | | Revised | | Fall 2025 |
| MATH 1830 Trigonometry   * Team 2 Reviewed * Outcomes/Competencies Changes * Updating the course for KCOG * Motion by Stephanie, second by Kurt * Approved | | | | | | | Marcia Williams | | | Revised | | Fall 2025 |
| CHLD 1503 Play Based Learning   * Team 3 Reviewed * New Course * Motion by Stephanie, second by Claudia * Approved | | | | | | | KellyAnn Bonnell | | | New | | Fall 2025 |
| Master Syllabus Template – Change to Civil Rights Equity & Title IX   * Added two sentences for pregnancy accommodations * Motion by Stephanie, second by Claudia * Approved | | | | | | | Cheryl Brown | | |  | | Fall 2025 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| OSHA 1934 | | | | | | | Mike Noer | | | Inactive | | Spring 2025 |
| Other Items | | | | | | | Reporter | | |  | |  |
| n/a | | | | | | |  | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills  
2. Work Preparedness  
3. Academic Advancement  
4. Barton Experience  
5. Regional Workforce Needs  
6. Barton Services and Regional Locations  
7. Strategic Planning  
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,    
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.