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| AGENDA/MINUTES | |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 8/10/2025 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

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| Facilitator | | Brian Howe | | | | Recorder | Sarah Riegel | | | | | |
| Team members | | | | | | | | | | | Present X  Absent O | |
|  | **Team 1** | |  | **Team 2** |  | **Team 3** | |  | **Non-voting** | |  | **Non-voting** |
| x | Brian Howe  Team Lead | | x | Lee Miller  Team Lead | x | Mary Doyle  Team Lead | | o | Kathy Kottas | | o | Chris Baker |
| x | Tyler Schiffelbein | | x | James Hill | x | Claudia Mather | | x | Elaine Simmons | | o | Mary Foley |
| x | Darren Ivey | | x | Stephanie Joiner | x | Erika Jenkins-Moss | | o | Lori Crowther | | x | Kurt Teal |
| o | Matt Connell | | x | Megan Schiffelbein | x | Josh Winkler | |  |  | |  |  |
| Guest | | | | | | | | | | | | |
| x | Eric Foley | |  |  |  |  | |  |  | |  |  |
|  |  | |  |  |  |  | |  |  | |  |  |
| Action Items | | | | | | | Reporter | | | New/  Revised | | Effective Semester |
| MUSI 1038 Private Voice   * Team 1 Reviewed * Credit Hours and Outcomes/Competencies Changes * Outcomes and competencies were outdated for all five of these courses * Motion by Stephanie, second by Jim * Approved | | | | | | | Eric Foley | | | Revised | | Spring 2026 |
| MUSI 1039 Private Voice Lab   * Team 1 Reviewed * Outcomes/Competencies Change * Motion by Stephanie, second by Jim * Approved | | | | | | | Eric Foley | | | Revised | | Spring 2026 |
| MUSI 1014 Voice Ensemble   * Team 2 Reviewed * Outcomes/Competencies Change * Motion by Stephanie, second by Mary * Approved | | | | | | | Eric Foley | | | Revised | | Spring 2026 |
| MUSI 1016 Aural Skills I   * Team 2 Reviewed * Outcomes/Competencies Change * Motion by Mary, second by Darren * Approved | | | | | | | Eric Foley | | | Revised | | Spring 2026 |
| MUSI 1010 Choir   * Team 3 Reviewed * Outcomes/Competencies Change * Bring back next month – gen ed section needs to be completed due to the change in outcomes and competencies | | | | | | | Eric Foley | | | Revised | | Spring 2026 |
| Syllabi Submitted to Inactivate | | | | | | | Reporter | | | Inactivate | | Effective Semester |
| n/a | | | | | | |  | | |  | |  |
| Other Items | | | | | | | Reporter | | |  | |  |
| ENGL 1204 Prerequisite  ENGL 1122 English Speakers Other Lang III with a grade of C or better OR ESL Total Score score of at least 400 OR ACT English & Reading scores of at least 18  OR Accuplacer NG Reading & Writing scores of at least 255 OR GED score of at least 165 OR HS GPA score of at least 3.0 after 5 semesters OR (ACT Reading and Writing scores of at least 16 AND a grade of at least a B in most recent HS English course) OR (HS GPA score of at least 2.7 after 5 semesters AND a grade of at least a B in most recent HS English course) | | | | | | | Stephanie Joiner | | |  | |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills  
2. Work Preparedness  
3. Academic Advancement  
4. Barton Experience  
5. Regional Workforce Needs  
6. Barton Services and Regional Locations  
7. Strategic Planning  
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,    
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.