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| AGENDA/MINUTES |
| Team Name | Learning, Instruction and Curriculum Committee (LICC) |
| Date | 9/10/2025 |
| Time | 3:30 – 4:30 pm |
| Location | Zoom <https://bartonccc-edu.zoom.us/my/riegelsbcc> |

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| --- | --- | --- | --- |
| Facilitator | Brian Howe | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
|  | **Team 1** |  | **Team 2** |  | **Team 3** |  | **Non-voting** |  | **Non-voting** |
| x | Brian Howe Team Lead | x | Lee Miller Team Lead | x | Mary Doyle Team Lead | o | Kathy Kottas | o | Chris Baker |
| x | Tyler Schiffelbein | x | James Hill | x | Claudia Mather | x | Elaine Simmons | o | Mary Foley |
| x | Darren Ivey | x | Stephanie Joiner | x | Erika Jenkins-Moss | o | Lori Crowther | x | Kurt Teal |
| o | Matt Connell | x | Megan Schiffelbein | x | Josh Winkler |  |  |  |  |
| Guest |
| x | Eric Foley |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| Action Items | Reporter | New/Revised | Effective Semester |
| MUSI 1038 Private Voice* Team 1 Reviewed
* Credit Hours and Outcomes/Competencies Changes
* Outcomes and competencies were outdated for all five of these courses
* Motion by Stephanie, second by Jim
* Approved
 | Eric Foley | Revised | Spring 2026 |
| MUSI 1039 Private Voice Lab* Team 1 Reviewed
* Outcomes/Competencies Change
* Motion by Stephanie, second by Jim
* Approved
 | Eric Foley | Revised | Spring 2026 |
| MUSI 1014 Voice Ensemble* Team 2 Reviewed
* Outcomes/Competencies Change
* Motion by Stephanie, second by Mary
* Approved
 | Eric Foley | Revised | Spring 2026 |
| MUSI 1016 Aural Skills I* Team 2 Reviewed
* Outcomes/Competencies Change
* Motion by Mary, second by Darren
* Approved
 | Eric Foley | Revised | Spring 2026 |
| MUSI 1010 Choir* Team 3 Reviewed
* Outcomes/Competencies Change
* Bring back next month – gen ed section needs to be completed due to the change in outcomes and competencies
 | Eric Foley | Revised | Spring 2026 |
| Syllabi Submitted to Inactivate | Reporter | Inactivate | Effective Semester |
| n/a |  |  |  |
| Other Items | Reporter |  |  |
| ENGL 1204 PrerequisiteENGL 1122 English Speakers Other Lang III with a grade of C or better OR ESL Total Score score of at least 400 OR ACT English & Reading scores of at least 18  OR Accuplacer NG Reading & Writing scores of at least 255 OR GED score of at least 165 OR HS GPA score of at least 3.0 after 5 semesters OR (ACT Reading and Writing scores of at least 16 AND a grade of at least a B in most recent HS English course) OR (HS GPA score of at least 2.7 after 5 semesters AND a grade of at least a B in most recent HS English course) | Stephanie Joiner |  |  |

Absent: have no concerns. Voted in advance to approve should majority agree.

**ENDS:**

**1. Fundamental Skills
2. Work Preparedness
3. Academic Advancement
4. Barton Experience
5. Regional Workforce Needs
6. Barton Services and Regional Locations
7. Strategic Planning
8. Contingency Planning**



***Barton Core Priorities/Strategic Goals***

**Drive Student Success**

1. Advance student entry, reentry, retention, and completion strategies.

2. Foster excellence in teaching and learning.

**Cultivate Community Engagement**

3. Expand partnerships & public recognition of Barton Community College.

**Optimize the Barton Experience**

4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity,
  inclusivity, value, and growth.

**Emphasize Institutional Effectiveness**

5. Develop, enhance, and align business processes.