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| AGENDA/MINUTES |
| Team Name | Assessment Academy Team |
| Date | 02/05/2018 |
| Time | 3:00 – 3:45 pm. |
| Location | S-139/GoToMeeting ([www.gotomeet.me/s139](http://www.gotomeet.me/s139)**)** |

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| --- | --- | --- | --- |
| Facilitator | Jo Harrington | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
| x | Randy Thode | x | Ange Sullivan | x | Vic Martin | x | Elaine Simmons |
| x | Jo Harrington |  |  |  |  |  |  |
| Guests |
|  |  |  |   |  |  |  |  |
| Topics/Notes | Reporter |
| Assessment Academy Update v6.0* Update cycle has started, but it is blank. Still waiting on the mentor questions.
	+ The past few years we’ve had to wait longer for responses and short windows to reply.
	+ The mentor questions are not the same for all colleges.
	+ The mentor questions are usually generic. For example, how did you use the feedback; what have you done over the last 6 months; what progress have you made?
	+ The questions may be more detailed this time around since we answered in detail last time.
* We have until 02/18/2018 to submit for review.

Update – 2/15/2018The mentor questions were received and the team reviewed the responses Jo typed. The team had very little comments on any changes to Jo’s responses. The team made a few minor wording changes. The team is in agreement the responses are good to go. Jo will submit on Friday, 2/16/2018.  | Jo |
| Mentor Email on Program Assessment and Assessment Strategic Planning* Jo spoke with Kirstan Neukam over the phone for about 2 hours on 01/11/2018.
	+ Kirstan stated when Jo spoke to her that we are going in the right direction and making good progress.
	+ Kirstan was excited about our Assessment Institute. She stated most schools try this but it seems to fall apart.
* Jan Smith has not yet responded. She stated that she would on or after 01/17/2018.
* 06/30/2019 is the end of the cycle.
 | Jo |
| Classroom Assessment Committee* The committee met on 01/24/2108.
* The focus should be on quality assessments since we are moving toward not submitting a CAT for every class.
* Assessment should be part of our culture at Barton.
 | Ange |

**GTM Information:**

**Please join my meeting from your computer, tablet or smartphone.**
[www.gotomeet.me/s139](http://www.gotomeet.me/s139)

**ENDS:**

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| --- | --- |
| ESSENTIAL SKILLS                              | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS                     | REGIONAL WORKFORCE NEEDS                        |
| ACADEMIC ADVANCEMENT              | SERVICE REGIONS |
| PERSONAL ENRICHMENT                  | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |



***Barton Core Priorities/Strategic Plan Goals***

|  |  |
| --- | --- |
| **Drive Student Success**  | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement**  | **Optimize Employee Experience**  |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |