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| --- | --- |
| **Agenda/Minutes** | |
| Team Name | Co-Curricular Subcommittee |
| Date | 4/17/2018 |
| Time | 3:30 pm |
| Location | A113 & GoToMeeting |

**Attendance:**

|  |  |
| --- | --- |
| x | Steven Lueth |
| x | Tana Cooper |
| x | Jo Harrington |
| x | Stephanie Joiner |
| x | Andrea Jones |
|  | Guests: |

**Agenda Items**

* Introductions
* Phone numbers of committee members (cell phone)
  + Steven Lueth – 620-282-0232
  + Tana Cooper – 316-882-1110
  + Jo Harrington – 620-603-6199
  + Stephanie Joiner – 620-639-2493
  + Andrea Jones – 773-593-5448
* Form Charter

**Decisions/Discussion**

* Name of Group: Co-Curricular Subcommittee
  + Charter has been completed

**New Action Items**

* Timeline for future discussion
  + Charter (completed)
  + Review Guidebook
  + Create plan for review
  + Identify co-curriculars
  + Audit current assessments
  + Educate faculty/staff regarding new assessments
* Everyone needs to update Outlook calendars
* Next meeting date: Fall 2018

**Other Notes & Information**

**ENDS:**

**ESSENTIAL SKILLS “BARTON EXPERIENCE”**

**WORK PREPAREDNESS REGIONAL WORKFORCE NEEDS**

**ACADEMIC ADVANCEMENT SERVICE REGIONS**

**PERSONAL ENRICHMENT STRATEGIC PLANNING**

**CONTINGENCY PLANNING**

***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Increase student retention and completion

2. Enhance the Quality of Teaching and Learning

***Cultivate Community Engagement***

3. Enhance Internal Communication

4. Enhance External Communication

***Emphasize Institutional***