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| AGENDA/MINUTES | |
| Team Name | Outcomes Assessment Committee |
| Date | 12/04/2017 |
| Time | 3:00 – 4:00 pm. |
| Location | S-139/GoToMeeting (**Access Code: 498-215-789 )** |

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| Facilitator | | Jo Harrington | | | | | Recorder | Sarah Riegel | | | |
| Team members | | | | | | | | | | Present X  Absent O | |
| x | Randy Thode | | x | Ange Sullivan | x | Steven Lueth | | | x | | Elaine Simmons |
| o | Kathy Boeger | | x | Ashley Anderson | o | Claudia Mather | | | x | | Brian Howe |
| x | Leanne Miller | | o | Brenda Siebold | x | Jo Harrington | | |  | |  |
| Guests | | | | | | | | | | | |
|  |  | |  |  |  |  | | |  | |  |
| Topics/Notes | | | | | | | | | | | Reporter |
| Classroom Assessment – 2017 Annual Report     * Classroom assessment data for 201701 - 201703 have been compiled   + Increased participation from last year due to reminder emails and ease of the new form   + The data is all faculty – it was suggested to separate out adjuncts for a clearer picture * Submitted documentation of adjustments/changes/improvements have been edited   + Fewer edits than years past, quality has improved * The report needs formal approval – APPROVED * The report will be uploaded to the external (assessment) webpage – Jo will send the document to Sarah to post to the web | | | | | | | | | | | Ange |
| Strategic Planning   * Classroom Assessment Subcommittee will be chaired by Ange Sullivan   + Background: We will begin an Assessment Academy in the fall. This will be for new faculty to get them familiar with assessment. Once they complete the Assessment Academy they will join the Classroom Assessment Subcommittee. The goal is to have an AA graduate take over as chair. * An email will be sent requesting volunteers to serve on the committee * The committee will meet early SP 2018 * A charter needs to be developed (OAC’s needs updated too) | | | | | | | | | | | Jo |
| Other Items   * Jo will begin to report at Dean’s Council every other meeting * Brian and Claudia will no longer attend OAC meetings * Jo spoke on Assessment to Leadership Institute participants on Friday, Dec. 1. He did an excellent job. Elaine will provide him with feedback. * Elaine received the report of new hires from HR to determine the first participants in the Assessment Academy. She will work with her direct reports to determine who will attend. * Consider expanding OAC membership * Consider an Assessment Newsletter sent out periodically to increase awareness * More information forthcoming in 2018…new requirement that faculty do at least one CAT * Schedule a meeting in early 2018 for the Dean’s group on program assessment * Committee Listing – overall list of committee membership in instruction – this ensures everyone has an opportunity or no one is overloaded | | | | | | | | | | | Elaine |

**GTM Information:**

**Please join my meeting from your computer, tablet or smartphone.**  
<https://global.gotomeeting.com/join/498215789>

**ENDS:**

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| ESSENTIAL SKILLS | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS | REGIONAL WORKFORCE NEEDS |
| ACADEMIC ADVANCEMENT | SERVICE REGIONS |
| PERSONAL ENRICHMENT | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |



***Barton Core Priorities/Strategic Plan Goals***

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| --- | --- |
| **Drive Student Success** | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement** | **Optimize Employee Experience** |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |