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| AGENDA/MINUTES |
| Team Name | Outcomes Assessment Committee |
| Date | 10/08/2019 |
| Time | 2:30 – 3:15 pm. |
| Location | S-139/Zoom (<https://zoom.us/my/s139barton>**)** |

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| --- | --- | --- | --- |
| Facilitator | Jo Harrington | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
| x | Randy Thode | x | Matt Connell | x | Kurt Konda | x | Elaine Simmons |
| o | Kathy Boeger | x | Leanne Miller | x | Jo Harrington |  |  |
| Guests |
|  |  |  |  |  |  |  |  |
| Topics/Notes | Reporter |
| Classroom Assessment Subcommittee* Matt prodded that faculty a couple weeks ago and 15-20 CATs were then completed
* 51 faculty have completed CATs (total of 270 done)
* 20-22% are completed for the fall – ahead of where we were at last fall
* Nov. 1 Matt will prod faculty again
* Goal is 80%+
* Subcommittee created document that has data from 2018
	+ Only doing 1 CAT per semester so the document needs updated to state: beginning in … the process was updated to …
	+ Talk about at the next subcommittee meeting what data they will include in document
 | Matt |
| Co-Curricular Assessment Subcommittee* HLC no longer accepts participation for co-curricular assessment
* Must be based on a qualitative measure of student outcomes
* Subcommittee will use a value rubric to assess co-curriculars
 | Kathy/Jo |
| Course/Institutional Assessment Subcommittee* Subcommittee approved charter
* Made decisions on the pilot study – plan to get data in at the end of this semester
* At the next subcommittee meeting we will finalize pilot form to document what changes faculty made
* Subcommittee decided on pilot courses
* Created letter for pilot group – going through department chairs or Dean’s
* Send letter out in Nov.
* Kurt will come to Oct. 28 Dean’s meeting to go over this
 | Kurt |
| Assessment Academy* Impact Report – part 2 is due beginning of Nov.
* Results Forum Poster
* Results Forum: 10/30 – 10/31
 | Jo |
| Assessment Institute * Session two: 10/15
 | Jo |
| Program Assessment* English and Haz.Mat. are current active projects
* Brian, Mary and Jane have all reached out to Jo for additional programs
* Jo will finish up 2019 program assessment report today
 | Jo |
| EduKan * Any EduKan Assessment materials for review will be emailed out as usual
* Any comments/questions/concerns can be directed to Stephannie Goerl
 | Jo |
| OAC Strategic Plan* SWOT analysis – will do for OAC and each subcommittee
* Strengths and Weaknesses – internal
* Opportunities and Threats – external
* Have done by Nov. 25 or at least initiate discussion by then
 | Jo |

**ENDS:**

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| ESSENTIAL SKILLS                              | CONTINGENCY PLANNING |
| WORK PREPAREDNESS                     | REGIONAL WORKFORCE NEEDS                        |
| ACADEMIC ADVANCEMENT              | SERVICE REGIONS |
| “BARTON EXPERIENCE” | STRATEGIC PLANNING |

***Barton Core Priorities/Strategic Plan Goals***

|  |  |
| --- | --- |
| **Drive Student Success**  | **Emphasize Institutional Effectiveness** |
| *1. Improve Student Success and Completion* | *6. Develop, enhance, and align business processes* |
| *2. Enhance the Quality of Teaching and Learning* | *7. Provide a welcoming and safe environment* |
|  |  |
| **Cultivate Community Engagement**  | **Optimize Employee Experience**  |
| *3. Cultivate and Strengthen Partnerships* | *8. Support a diverse culture in which employees are engaged and productive* |
| *4. Reinforce Public Recognition of Barton Community College* |  |
| *5. Provide Cultural and Learning Experiences for the community* |  |