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| AGENDA/MINUTES |
| Team Name | Outcomes Assessment Committee |
| Date | 04/11/2022 |
| Time | 3:30 – 4:30 pm. |
| Location | <https://zoom.us/j/8309247451>  |

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| --- | --- | --- | --- |
| Facilitator | Jo Harrington | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
| x | Matt Connell  | x | Jo Harrington | x | Stephanie Joiner | x | Kurt Konda |
| o | Leanne Miller | x | Sarah Riegel | x | Elaine Simmons | x | Randy Thode |
| Guests |
|  |  |  |  |  |  |  |  |
| Topics/Notes | Reporter |
| Course Assessment Subcommittee* Will work hand-in-hand with the Dean’s in providing lists of who has and has not responded
* Finalize form and email plan at next meeting
* Plan to send out email before semester ends as a reminder
* Data collection will begin in August
* Report is finalized – send to Jo
* Jo, Matt and Kurt will present at Cougar Tales
* Jo will reach out to Trevor Rolfs to talk at the coaches fall orientation for those coaches who teach
 | Kurt |
| Classroom Assessment Subcommittee* Started semester using new quizzes to collect CATs responses
* New quizzes are not liked by most users
* Deleted that quiz; lost some data; recreated in a classic quiz
* 276 instructors in the class assessment course; 12 exemptions; 264 instructors need to complete CATs
* So far 85 completed; 179 outstanding (33% completion rate)
* Due date is the end of April
* Matt has sent out reminders via email and Canvas
* Matt will send Jo the 2021 report
 | Matt |
| Co-Curricular Assessment Subcommittee* Made contact with current co-curriculars who will report this spring
* New groups will be sent instructional video and one-on-one support to complete their first report
 | Stephanie |
| Program Assessment Subcommittee* Looking at trends in data
* Looking at The Center helping with professional development
* Jo is doing an analysis of the data; Claudia and Stephanie are looking through PLO data for trends
* Jo will send out requests for program assessment and institutional level assessment data next week
 | Jo |
| Assessment* Assessment Process Handbook Update – working on and will finalize in August
* HLC Conference Comments
	+ Jo: theme of unity rather than uniformity
	+ Randy: HLC will be looking for evidence that you are following your policies
 | Jo |
| Assessment Institute * 5th class forthcoming
 | Jo |
| CPR Data (Metrics)* No updates
 | Randy |

**ENDS:**

|  |  |
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| FUNDAMENTAL SKILLS                              | REGIONAL WORKFORCE NEEDS                        |
| WORK PREPAREDNESS                     | BARTON SERVICES & REGIONAL LOCATIONS |
| ACADEMIC ADVANCEMENT              | STRATEGIC PLANNING |
| “BARTON EXPERIENCE” | CONTINGENCY PLANNING |

***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.