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| AGENDA/MINUTES |
| Team Name | Outcomes Assessment Committee |
| Date | 10/12/2021 |
| Time | 2:30 – 3:30 pm. |
| Location | <https://zoom.us/j/8309247451>  |

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| Facilitator | Jo Harrington | Recorder | Sarah Riegel  |
| Team members | Present XAbsent O |
| x | Matt Connell  | x | Jo Harrington | x | Stephanie Joiner | x | Kurt Konda |
| x | Leanne Miller | x | Sarah Riegel | x | Elaine Simmons | x | Randy Thode |
| Guests |
|  |  |  |  |  |  |  |  |
| Topics/Notes | Reporter |
| Course/Institutional Assessment Subcommittee* Updates
	+ Finalizing the draft of the report format
	+ Will look at sample data from those on the subcommittee
	+ Ready for data collection to start in November
* Process Handbook updated (yes/no?): Yes
* Create a timeline of where we’ve been and where we are now
 | Kurt |
| Co-Curricular Assessment Subcommittee* Updates
	+ Met with co-curricular groups to present change to FLOs
	+ New groups will complete the survey to determine whether they are co-curricular or extra-curricular – will meet with new groups in January
	+ Working on rubric template for FLOs
* Process Handbook updated (yes/no?): working on
* Create a timeline of where we’ve been and where we are now
 | Stephanie |
| Classroom Assessment Subcommittee* Updates
	+ Working on end of year report
	+ Seeing classroom assessments that are really course assessments
	+ Deadline for CATs is moved up to November to help differentiate from course assessment
	+ Creating a rubric to score CATs
* Process Handbook updated (yes/no?): working on
 | Matt |
| Program Assessment Subcommittee* Updates
	+ Meeting with Claudia to see how the Center could be more impactful towards this
* Process Handbook updated (yes/no?): working on
* Program Assessment Reports sent out
 | Jo |
| Assessment Spotlight Videos* Future need (Co-Curricular, General Education, Assessment Institute, FLOs, Institutional Reviews?)
 | Jo |
| Assessment Institute * Updates
 | Jo |
| General Education Assessment Group* Updates – haven’t met with Brian yet
* Process Handbook updated (yes/no?): No
* Could a link to the master course syllabus from Concourse be added to the general education assessment form?
 | Jo |
| CPR Data (Metrics)* Updates – n/a
 | Randy |

**ENDS:**

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| --- | --- |
| ESSENTIAL SKILLS                              | “BARTON EXPERIENCE” |
| WORK PREPAREDNESS                     | REGIONAL WORKFORCE NEEDS                        |
| ACADEMIC ADVANCEMENT              | SERVICE REGIONS |
| PERSONAL ENRICHMENT                  | STRATEGIC PLANNING |
| CONTINGENCY PLANNING |  |

***Barton Core Priorities/Strategic Plan Goals***

***Drive Student Success***

1. Advance student entry, reentry, retention and completion strategies.

2. Commit to excellence in teaching and learning.

***Cultivate Community Engagement***

3. Expand partnerships across the institution.

4. Reinforce public recognition of Barton Community College.

5. Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.

***Emphasize Institutional Effectiveness***

6. Develop, enhance, and align business processes.

7. Manifest an environment that supports the mission of the college.

***Optimize Employee Experience***

8. Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.

9. Develop, enhance, and align business human resource processes.