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| AGENDA/MINTUES |
| Team Name | Program Topics and Processes (PTP) |
| Date | October 12, 2016 |
| Time | 8:00am – 9:30am |
| Location | A-113 and GTM |

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| Facilitator/Recorder | Jenna Wornkey |
| Topic/Notes | Presenter |
| X First-time Freshman Data – KBOR – attachmentLarge number of online students that are just taking one or two courses are coded this way. The students who are just picking up a few credits. Military students are likely also mixed into this group. Leads into the question on guest student. Do we look at the students listed, no. Are the students coming from Genius application? Angie, compare with those who are entering the students.  | Lori |
| MLT Program – information from sub-group meetingPrerequisites as listed on the CG. It was decided that this is now an advisement process and not so much an application process where students need to be admitted. The catalog and web will be updated as this is no longer a conditionally accepted program. No PREP status. Effective now.  | Myrna |
| Distance Education designation on POSDefinition on POS. | Jenna |
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| X If a student truly is a Guest student, enrolled elsewhere and only picking up a few hours at Barton, shouldn’t the guest admit type automatically rule out the first-time freshmen student type?For students who are attending another school. Look at definition in data dictionary. | Ray |
| X Charter – attachmentDone. | Jenna |
| Show and TellWhen the PREP code is used in Banner - attachmentData Dictionary: A student who is taking pre-reqs to be accepted into a program with a conditional acceptance. | Group |
| Guest or Trans – In a year talk about. What if the data dictionary had the Banner listing? |  |

**KBOR/HLC/ED update**

CAM Update

<http://docs.bartonccc.edu/research/internaldata/Process%20Maps/statusupdates.xlsx>

Let’s review upcoming new projects:

* Scales

Let’s discuss:

* Jenna KBOR Update
	+ KHEDS cleanup
	+ Distance Ed – KBOR/HLC/ED
* Myrna HLC/Department of Education Update
	+ Certificate OSH fully approved