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| AGENDA/MINTUES |
| Team Name | Program Topics and Processes (PTP) |
| Date | July 13, 2016 |
| Time | 8:30am – 10:00am |
| Location | A-113 |

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| Facilitator | Myrna Perkins | Recorder | Jenna Wornkey |
| Topic/Notes | Presenter |
| Accreditation Requests | Charles |
| Data IssuesCleanup needs to occur in a timely manner. Back dating should not be occurring. When classes don’t make or students drop we need to handle it when it comes in. Each division has to submit a cancelation through the scheduling request form. It’s time to look at each of our processes to ensure what we are doing works well. | Charles |
| Currently we include a few active majors without a CG link on the PDF on the T drive since we have had some in the past we just didn't want on the web, but didn't want to eliminate. Is it time to make the PDF match the web page?The group will look at the list to see if it needs cleaned up. We would like the list to stay not matching.  | Ray |
| Credit for Prior Learning (CPL). I’m interested to learn how the College is approaching CPL given the following guidelines offered by KBOR (link below) in comparison to the attached Experiential Learning Guidelines that were developed by a college committee in 2001.<http://www.kansasregents.org/academic_affairs/credit_for_prior_learning> Does the Barton document just need to go away and the KBOR policy take over. Lori would like to update and add a policy to Barton that combines everything.  | Elaine |
| KBOR Military Articulation. I would like to discuss how Barton is going to address this opportunity across the institution.  Projects for our institution include Auto and Criminal Justice.  We have been given notice that healthcare will be added soon.KBOR is already posting information for this so students know what is available. This process needs to be stream lined with CPL, added to our webpage, promotional material, veteran services page. How is this added to Banner? This is targeted to people existing the military or wanting to take military training and make it into college credit. Schedule meeting to discuss further. Ashley, Angie, Elaine and her people, Lori, Sam, Tana, Brian and me. | Elaine |
| Prerequisite Cleanup Project | Jenna |
| Change of Major and other clean up reports | Jenna |

**KBOR/HLC/ED update**

CAM Update

<http://docs.bartonccc.edu/research/internaldata/Process%20Maps/statusupdates.xlsx>

Let’s review upcoming new projects:

* Scales
* CDL

Let’s discuss:

* Jenna KBOR Update
* Myrna HLC/Department of Education Update
	+ AAS OSH is approved
	+ Certificate OSH is pending submission