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| AGENDA/MINTUES | |
| Team Name | Program Topics and Processes (PTP) |
| Date | November 8, 2017 |
| Time | 8:30am – 10:00am |
| Location | A-113 and GTM |

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| Facilitator/Recorder | Jenna Wornkey | |
| Topic/Notes | | Presenter | |
| CERT Military Dangerous Materials Handling – attachments  Some of the courses are inactive. We hope to enhance the Cert. with the new layout. Good. Review short or long approval. | | Terri Mebane | |
| Associate of Arts Emphasis in Social Work – BOL  This emphasis is now fully online. Ray will flag this on POS. | | Brian | |
| Performance Agreements and Completions  Baseline of 946. We had 860ish last year so we didn’t meet the indicator. Currently we have 136 Certs. No SAPPs. There will be further meetings on this at the division level. | | Caicey | |
| Program Alignment  Registered Nursing, Automotive, Carpentry, Corrections, Criminal Justices, Medical Assistant, Medical Coding, Medical Laboratory Technology, Welding | | Jenna | |
| Programs of Study Coding – update  <https://docs.bartonccc.edu/research/internaldata/Forms/CodingProgramsofStudy.docx> | | Jenna/Elaine | |
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**KBOR/HLC/ED update**

CAM Update

<http://docs.bartonccc.edu/research/internaldata/Process%20Maps/statusupdates.xlsx>

Let’s review upcoming new projects:

* Scales – we have not heard anything yet. Myrna will contact.

Let’s discuss:

* Jenna KBOR Update
* Myrna HLC/Department of Education Update