

AGENDA/MINUTES	
Team Name	SMART Meeting
Date	July 14, 2016
Time	1:30-3:00 pm
Location	A-113/GTM (see calendar appt.)

Facilitator	Stephanie Joiner			Recorder	Stephanie Joiner
Team members					Present X Absent O
	Cathie Oshiro		Ashley Anderson		Dr. Robin Garrett
	Angie Maddy		Julie Knoblich		Jakki Maser
	Kathy Brock		Lucas Stoelting		
Guests					
Informational Items					
Topics/Notes					Reporter
<ul style="list-style-type: none"> • Review SMART Team Charter 					Oshiro
<ul style="list-style-type: none"> • Review SMART To Do List 					Team
<ul style="list-style-type: none"> • KS Title IX Coord. Meeting 					Joiner
<ul style="list-style-type: none"> • Title IX Presentations 					Team
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Professional Conference Days 					
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Barton Chat 					
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Student Orientation 					
<ul style="list-style-type: none"> • Designate Meeting Date and Invitation List with Advocate company 					Oshiro
<ul style="list-style-type: none"> • Next Steps with FCC 					Maddy/Team
<ul style="list-style-type: none"> • Reminder of Level 1 Training for Ashley A. Jonathan D. and Jenna H. 					Oshiro

ALWAYS KEEPING IN MIND:

Barton Core Priorities/Strategic Plan Goals

Drive Student Success

1. Increase student retention and completion
2. Enhance the Quality of Teaching and Learning

Cultivate Community Engagement

3. Enhance Internal Communication
4. Enhance External Communication

Emphasize Institutional Effectiveness

5. Initiate periodic review of the Mission Statement and Vision Statement.
6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

Optimize Employee Experience

7. Develop more consistent & robust employee orientation.
8. Enhance professional development system.