

AGENDA/MINUTES	
Team Name	SMART Meeting
Date	November 10, 2016
Time	1:30-3:00 pm
Location	A-113/GTM (see calendar appt.)

Facilitator		Stephanie Joiner			Recorder		Teresa Zink	
Team members							Present X Absent O	
O	Cathie Oshiro	X	Ashley Anderson	X	Dr. Robin Garrett	X	Stephanie Joiner	
X	Angie Maddy	X	Julie Knoblich	O	Jakki Maser	X	Jim Ireland	
X	Kathy Brock	X	Lucas Stoelting					
Guests								
X	Christie Flores	O	Becky Davis					
Informational Items								
Topics/Notes							Reporter	
<ul style="list-style-type: none"> • Advocate/Maxient Progress Report <ul style="list-style-type: none"> ○ Discussion of the two proposals was addressed. ○ Maxient has only 45 days to keep their proposal, Advocate has a year. ○ Pros for Advocate – they have a step by step help /work flow ○ Pros for Maxient – cost, can be used for more areas for our school. ○ Stephanie is going to ask a few questions to Maxient regarding the following: <ul style="list-style-type: none"> • A work flow set up • Testimonies from other schools who use Maxient • Can 3rd parties have access to certain cases. (non-employees) ○ Angie is leaning towards Maxient. Her reasons are: Maxient is the industry standard, and the system is very flexible. 							Joiner	
<ul style="list-style-type: none"> • Title IX Coordinator Position <ul style="list-style-type: none"> ○ The go ahead was given to start searching for a Title IX Coordinator. ○ The job description was handed out and everyone looked at it and made a few changes before approval is to be sent. ○ Stephanie will get with Cathie regarding the job description to make sure everything is listed that should be for this position. ○ Julie will create an ad for this position once the job description is approved. 							Team	
<ul style="list-style-type: none"> • Barton Chat <ul style="list-style-type: none"> ○ Tuesday, Nov 15 2pm ○ Affirmative Consent ○ Stephanie discussed the “Affirmative Yes” and how to address this to the employees. Angie gave some tips on how to open up the BartonChat session to not offend anyone, but let them be aware of the things that do happen. 							Joiner/Team	

ALWAYS KEEPING IN MIND:

Barton Core Priorities/Strategic Plan Goals

Drive Student Success

1. Improve Student Success and Completion

2. Enhance the Quality of Teaching and Learning

Cultivate Community Engagement

3. Cultivate and Strengthen Partnerships

4. Reinforce Public Recognition of Barton Community College

5. Provide Cultural and Learning Experiences for the community

Emphasize Institutional Effectiveness

6. Develop, enhance, and align business processes

7. Provide a welcoming and safe environment

Optimize Employee Experience

8. Support a diverse culture in which employees are engaged and productive