

AGENDA/MINUTES	
Team Name	SMART Meeting
Date	December 1, 2016
Time	1:30-3:00 pm
Location	A-113/GTM (see calendar appt.)

Facilitator	Stephanie Joiner				Recorder	Teresa Zink	
Team members						Present X	Absent O
X	Cathie Oshiro	O	Ashley Anderson	X	Dr. Robin Garrett	X	Stephanie Joiner
X	Angie Maddy	X	Julie Knoblich	O	Jakki Maser	O	Jim Ireland
O	Kathy Brock	O	Lucas Stoelting				
Guests							
O	Christie Flores	O	Becky Davis				
Informational Items							
Topics/Notes						Reporter	
<ul style="list-style-type: none"> <li>• Advocate/<a href="#">Maxient</a> Recommendation to Purchase               <ul style="list-style-type: none"> <li>○ Went over the answers from questions that Stephanie asked Maxient.</li> <li>○ Recommendation of a contract limits 2 options:                   <ul style="list-style-type: none"> <li>• 5yr @6k</li> <li>• 1yr up 8%</li> </ul> </li> </ul> </li> </ul>						Team	
<ul style="list-style-type: none"> <li>• Title IX Coordinator Position Final Description               <ul style="list-style-type: none"> <li>○ Verbiage changes on the job description and % of Time changes</li> </ul> </li> </ul>						Team	
<ul style="list-style-type: none"> <li>• Reporting Process Flow Chart               <ul style="list-style-type: none"> <li>○ Changes to recreate the flow chart is in the process. Cathie O is looking into this on her software.</li> </ul> </li> </ul>						Team	

**ALWAYS KEEPING IN MIND:**

**Barton Core Priorities/Strategic Plan Goals**

**Drive Student Success**

1. Improve Student Success and Completion
2. Enhance the Quality of Teaching and Learning

**Cultivate Community Engagement**

3. Cultivate and Strengthen Partnerships
4. Reinforce Public Recognition of Barton Community College
5. Provide Cultural and Learning Experiences for the community

**Emphasize Institutional Effectiveness**

6. Develop, enhance, and align business processes
7. Provide a welcoming and safe environment

**Optimize Employee Experience**

8. Support a diverse culture in which employees are engaged and productive