|  |  |
| --- | --- |
| **Agenda/Minutes** | |
| Team Name | Dean’s Council Minutes |
| March | Tuesday, July 7, 2020 |
| Time | 12:00-3:00p.m. |
| Location | Zoom |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facilitator | | Elaine Simmons | | | | | Recorder | Sarah Riegel | | |
| Team members | | | | | | | | | Present X  Absent O | |
| x | Brian Howe | | x | Kathy Kottas | x | Claudia Mather | | | x | Kurt Teal |
| x | Angie Maddy | |  |  |  |  | | |  |  |
| Guests | | | | | | | | | | |
|  |  | |  |  |  |  | | |  |  |
|  |  | |  |  |  |  | | |  |  |
| Topics/Notes | | | | | | | | | |  |
| **Strategic Planning 2020-2023**   * **Resource Documents:**   + 2018-2021 Strategic Goals & Activities      * + HLC Criterion #3 (new)      * + HLC Criterion #4 (new)      * + Barton Instruction (Three Year Planning)      * + KBOR Strategic Planning Summary (Building the Future)     **Strategic Goals & Activities**  **Goal #1**   * Keep goal * Goal is less about collaboration and more about process (we are one institution no matter of location) * Move bullet #2 to Goal #5 * Strengthen remaining bullets in language * Add as a bullet: substantive interaction   **Goal #2**   * Keep goal * We are done implementing the new Gen Ed Program, but we are moving into the assessment phase * Update bullets * Add as a bullet: monitor KBOR transfer project   **Goal #3**   * Keep goal * We’ve made progress and more awareness but we need professional development and messaging * Change the goal to state: Emphasize Academic Integrity expectations and safeguards * Add as a bullet: academic integrity tools   **Goal #4**   * Keep goal * Change goal to state: Monitor Instructional Review process   **Goal #5**   * Keep goal * Change the goal to state: Empower a collaborative teaching and learning environment for faculty and staff * Remove bullet #1 * Add as a bullet: development of new course types * Add as a bullet: utilizing A-OK, Adult Ed, CTE * Add as a bullet: OER * Add as a bullet: Professional Development   **Goal #6**   * Keep goal * Change the goal to state: Improve use of data to guide decision making * Remove bullet #2 * Professional development goal: how do we use our data well and how do we analyze the data * Add as a bullet: programming   **Goal #7**   * Remove goal   **Goal #8**   * Keep goal * Remove bullet #1 * Add as a bullet: Success Academy * Add as a bullet: student academic development | | | | | | | | | |  |
| **Instructional Reviews**   * Schedule (2019-2021 & 2020-2022)      * Consider a location review for the Barton County campus like we do for BOL/FR/FL * Consider the due date of the reviews be staggered so we aren’t doing them all at once | | | | | | | | | |  |
| **Project List (2019-2020)**     * Bartonline Scheduling – Target Summer 2020 – Done * 50th Anniversary Partner Event in Conjunction with President’s Office (March) – Done * Faculty Load * Faculty Evaluation/Staff Appraisal – Automated Approach – almost done * New Programming   + ~~Ellis High~~   + ~~Crane Operations~~   + Welding Expansion   + CDL Online – Done   + CJ Online – almost done   + Natural Gas Online * Program Review * OER – Project 5! Plus Three Year Plan – we completed Project 5 but KBOR didn’t complete their part * Center for Academic Innovation & Excellence   + Excellence Definition   + Center Goals   + Strategic Plan   + Professional Development Activities   + Course Certification (Standards, Substantive Interaction, OER, ADA, Etc.) * Military Articulation Enhancements/Expansions * ADA Compliance – plan in place * Substantive Interaction – plan in place * General Education Implementation – Done * eSports – we have a coach and team * Student Evaluations – implementing * Noel Levitz Implementation * Concourse Implementation – Done * Statewide Articulations * 2+2 Agreements – Management, Promotion & Usage * HLC Student Success Academy – we’re in the academy * ~~Title III – if approved~~ * Faculty Position Descriptions * Policy/Procedure Developments/Reviews – in process   + Finals – Done   + Maximum Student Enrollment   + 1105/2100 Inclement Weather – Done   + 1500/2500 Academic Assessment & Placement – Done   + 1150/2140 Camps/Leagues   + 1476/2466 Adjunct Faculty Compensation   + 1503/2503 Academic Clemency   + 1520/2520 Academic Freedom   + 1501/2501/2502 Academic Integrity – Done   + 1516 Alternative Delivery Methods   + 1515/2515 Arranged and Late Starting Classes   + 1535/2535 Children in the Classroom   + 1504/2525 College to University Articulation Agreements   + 1530/2530 Course Attendance   + 1504/2525 Course/Program Development & Management   + 1502/2540 Credit Hour Allocation   + 1505/2506 Degree Revocation   + 1517/2517 Directed Independent Study Enrollees   + 1510/2510 Examinations   + 1451/2465 Faculty Employment Qualifications   + 1465/2481 Faculty Evaluation Process   + 1511/2511 Grade & Attendance Reporting   + 1505/2505/2506 Grade and Degree Revocation   + 1506/2507 Honorary Degree   + 1502/2540 Instructional Program   + 1463/2470 Intellectual Property   + 1510/2510 Proctored Examinations   + 1410/2426 Sabbatical Leave   + 1420/2435 Barton Distinguished Instructor Awards   + 1517/2517 Directed Independent Study * Add as a project: LSEC schedules to an 8-week rotation instead of 6-week cycle | | | | | | | | | |  |
| **Action Items**   * Elaine will put together a draft of the Strategic Goals & Activities | | | | | | | | | |  |