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| **Agenda/Minutes** |
| Team Name | Dean’s Council Meeting |
| Month | Tuesday, July 11, 2023 |
| Time | 2:00-3:30p.m. |
| Location | Zoom |

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| Facilitator | Elaine Simmons | Recorder | Denise Schreiber |
| Team members | Present XAbsent O |
| x | Brian Howe | x | Kathy Kottas | x | Claudia Mather | x | Kurt Teal |
| o | Angie Maddy |  |  |  |  |  |  |
| Guests |
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| Topics/Notes |  |
| **Follow-up Topics*** **Evaluations/Appraisals**
	+ Staff – Anniversary Month (Ongoing)
	+ Adjunct (summer) – August 25 (please compare notes with Sarah)
	+ 2023-2024 Faculty Evaluation Deadlines
	+ Send the document (include Jennifer Bernatis, Christian Rivas and WTCE new ED)
* **Strategic Plan**
	+ FY 24 Strategic Planning
		- No award for FY 24
		- KBOR B&I/Apprenticeship Funds
		- Tech Grant Responses – Sent 7/10/23
* **Systemwide General Education Program**
	+ June 1st Report to KBOR – Done
	+ July 30 Report to KBOR
	+ Academic Degree Map
	+ Board of Trustees Presentation
* **Syllabus Update**
	+ Summer Audit
		- Status of Courses Identified in the Syllabus Audit
	+ Fall Audit
* **Religious Holidays**
	+ Mark’s Feedback
	+ Next Steps
* **Upcoming Meetings:**
	+ July 12th – PTP
	+ July 18 – Instructional Standards
	+ July 18 – Competency Based Education
	+ July 19 – Instructional Standards
	+ July 19 – Instructional Review
	+ July 20 – GB Childcare Center Groundbreaking
	+ July 20 – Congressman Mann Tour
	+ July 24 – Academic Degree Maps
	+ July 26 – FLAC Meeting
	+ Who are the alternates to the people that do FLAC?
* **Policies & Procedures**
	+ 1410/2426 Sabbatical Leave – Sent to HR 7/10/23
	+ Telecommute
* **Student Authenticity Workgroup – Mather**
* This is the group to inventory our integrity tools
* **New Topics**
	+ Names for August VP Meeting/Meet ‘n Greet
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| **Projects*** Programming
	+ Welding Expansion
	+ Nursing (PN) @ Pratt Community College
	+ CNH Top Technician Training
	+ FR Proposal – Network Security, Early Childhood & BM&L – Entrepreneurial Emphasis, OSHA, Military Programs, Hazardous Materials
	+ Scales Technician @ Grandview/Transition Center
	+ Music Accompaniment
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| **FY 24/Academic Year 2023-2024 Instructional Themes & Goals****Theme #1****Maximize the relationship between instruction and the College (HLC Criterion 5.A, 5.C; Barton Core Priorities Optimize the Barton Experience and Emphasize Institutional Effectiveness)*** Support the implementation of the Innovation Initiative
* Launch continuity planning across the instructional system
* Inventory college processes via the Programs Topics and Processes committee
* Complete the Ag complex campaign

**Theme #2****Foster a synergistic system-wide teaching and learning environment (HLC Criterion 2.C, 3.A., 3.B, 3.C, 5.A; Barton Core Priority Drive Student Success)*** Provide faculty training on teaching and learning strategies
* Encourage opportunities for faculty collaboration
* Incorporate instructional standards into faculty orientation and throughout the instructional system

**Theme #3****Improve use of data to guide decision-making (HLC Criterion 4.A, 4.B, 4.C, 5.A, 5.C; Barton Core Priority Emphasize Institutional Effectiveness)*** Collaborate with Institutional Effectiveness to improve the process of requesting, receiving and analyzing data
* Incorporate data research to innovate programs and services
* Research competency-based education

**Theme #4****Prioritize student success initiatives (HLC 4.C; Barton Core Priority Drive Student Success and Cultivate Community Engagement)*** Support Student Success Alliance
* Incorporate Open Educational Resources with system-wide general education courses; promote as opportunity to students
* Implement KBOR initiatives (system-wide general education, performance funding and Systemwide Transfer Associate Degree in Elementary Education)

**Theme #5****Manage instructional programs and services (HLC Criterion 3.A, 3.B; Barton Core Priorities Drive Student Success and Cultivate Community Engagement)*** Utilize the instructional review process to strengthen current programs
* Research, develop and implement new programming; key areas including new programming in conjunction with Fort Riley/Fort Leavenworth MOU and non-credit offerings.
* Maintain and build business & industry and community partnerships
* Research the college’s ability to serve as an intermediary for registered apprenticeships
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| **Other Items:*** We need a meeting with instructional bosses to discuss documentation and the importance of it
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**Next Meeting – August 2**