Barton Community College
Academic Integrity Council
Team Charter

Context:
Barton Community College has a responsibility to establish a culture of integrity identified by accepted and practiced values. This culture applies to the institution's students, employees, partners, and constituencies. Integrity standards are expected to align with the College's mission and demonstrate compassion and concern for students and their learning experience. Cultivating and promoting an environment of integrity is a proactive and positive activity that establishes a foundation for students' responsible conduct beyond college and throughout their personal and professional lives.

Purpose:
The purpose of the Academic Integrity Council is to identify and recommend clear and fair integrity policies and procedures that are consistently applied across the institution. Council members recommend strategies for promoting integrity values, educating students on expectations, adjudicating integrity violations in an equitable manner, and offering professional development.

Duration and Time Commitment:
The council is a permanent institutional team. The Council meets every four to six weeks: unless an increase in frequency is warranted. Members are expected to communicate with the council facilitator if they are unable to attend council meetings. Members (with approval of the council facilitator) may assign a designee to attend on their behalf when attendance is not possible. Sub-committees may be assigned to address projects and tasks. Membership will review its effectiveness as a group at least once each year; discussions will include outcomes achieved, shortcomings, and goal setting.

Boundaries & Limitations:
The council operates within the requirements established by Barton Community College Policy and Procedures, Kansas Board of Regents rules and requirements, Kansas Statutes, Higher Learning Commission Principles, and Federal Regulations.

Council members serve to recommend strategies, practices, policies, and procedures applicable to integrity. Dependent on the situation, the committee facilitator or committee members will consult with other areas of the College to gain additional information and strengthen communications.

Council communications (via meetings and email messaging) may be shared as appropriate and applicable to colleagues and other work groups. If agenda items or council discussion is earmarked as confidential, members should maintain confidentiality with the information.

Membership:
The Vice-President of Instruction facilitates the committee; a representative of the Vice-President's Administrative Assistant team takes minutes.

Membership spans the institution and includes administration, faculty, and staff. Members are accepted on a voluntary basis as applicable to the context and purpose of the committee. The committee facilitator reserves the option to appoint or request members as needed to ensure appropriate representation.

Membership is reviewed on an annual basis. Members are welcome to remain on the committee with continued interest and positive contributions.

Members:

- Paulia Bailey – Full-time Faculty Member (Great Bend)
- Janet Balk – Director of Fort Riley Academic Programs
- Deanna Brown – Full-Time Faculty Member (Great Bend)
- Angela Campbell – Adjunct Faculty Member (Fort Riley)
- Nolan Esfeld – Director of Student Academic Development
- Nicole Frank – Executive Director of Academic Affairs
- Darren Ivey – Director of Library & College Archives
- Erika Jenkins-Moss – Director of Fort Leavenworth Learning Services
- Dr. Stephanie Joiner – Dean of Academics
- Samuel Kline-Martin – Math & Science Specialist
- Dr. Kathy Kottas – Dean of Workforce Training & Community Education Division
- Karly Little – Director of Admissions
- Angie Maddy – Vice President of Student Services
- Mollie McReynolds – Testing Coordinator
- Lee Miller – Senior Analyst for Institutional Initiatives
- Sarah Riegel – Administrative Assistant
- Megan Schiffelbein – Director of Learning Design
- Elaine Simmons (Facilitator) – Vice-President of Instruction
- Andrea Thompson – Full-Time Faculty Member (Great Bend)
- Joshua Winkler – Executive Director of Academic Operations
- Jenna Wornkey – Coordinator of Employee Education & Engagement

2026 - 2027 Council Goals

- Promote an institutional culture and reputation of respect, responsible conduct, and integrity.
- Sponsor educational development activities to support faculty, staff, and students with emphasis on AI literacy.
- Identify course design, teaching practices, and assessment systems to support academic integrity.
- Maintain and communicate a range of college-wide Artificial Intelligence standards and best practices.
- Address integrity procedure considerations and develop or modify as needed.