

Committee Meeting Agenda/Minutes	
Team Name	Outcomes Assessment Committee
Date	05 May 2009
Time	3:15pm – 4:15pm
Location	U219

Facilitator	Stephannie Goerl			Recorder	Stephannie Goerl		
Team members							
X	Dr. Rick Abel	X	Dana Allison		Janet Balk	X	Gil Cloud
X	Caicey Crutcher	X	Alissa Duncan	X	Dr. Tim Folkerts	X	Vern Fryberger
	Dr. Gillian Gabelmann		LaVonne Gerritzen	X	Stephannie Goerl	X	Jo Harrington
	Ed Johnson		Teresa Johnson	X	Gene Kinsglien		Karen Kratzer
	Lisa Peterson		Elaine Simmons	X	Ange Sullivan		Ray Willis
Guests							

Topic/Notes
<p><b><u>Degree Level Assessment</u></b></p> <p>Jo shared progress made with the Degree-Level Assessment project. With the current submission of DLEAP forms, all of the General Education Outcomes are covered except for F5: <i>Explain how culture develops through various aspects of human endeavor, how culture develops understanding of a given subject, and how a given subject develops within different cultures</i>. History courses involved with the Course Assessment Project (Western Civilization, American History, World History) could provide this much-needed information; however, neither of the Course Coordinators has submitted their DLEAP form.</p>
<p><b><u>CAT Wiki</u></b></p> <p>During Advisement Day at the Great Bend campus, non-advising faculty met to discuss a variety of issues, including CATs. Faculty would like to see more examples of CATs that work and provide meaningful results. Dr. Abel and Dr. Gabelmann proposed the creation of a CAT Wiki on which faculty could post and discuss their CATs and CAT results. Several OAC members mentioned that the Assessment Website, Department shells and the BartOnline 101 Course also contain this information and expressed concern that having CAT information in multiple places would be confusing to faculty and might dilute our efforts to train faculty in one place. Members agreed that the BartOnline 101 Courses should be the repository for this information.</p> <ul style="list-style-type: none"> <li>➤ OAC members should facilitate the training process by submitting CATs and by encouraging faculty who have useful CATS to submit their CATs to Ange for inclusion in the BartOnline 100 Course.</li> </ul>

### **EduKan Update**

Stephannie will be serving as Barton's EduKan Assessment Committee Representative. She reported the following:

- EduKan tracks assessment results in three year cycles; they began with those courses traditionally considered General Education courses. When students of a particular course have achieved consistently satisfactory results, the course is taken off the rotation and another course is rotated on. EduKan faculty are required to use benchmarks to gauge student learning. These benchmarks should be those which a) have been agreed upon and are used by colleagues at their institutions; b) have been agreed upon by their EduKan colleagues.
- The EduKan Assessment Committee has proposed modifying its course assessment report form to take non-completers into consideration. Currently, EduKan requires faculty to report results for ALL enrolled students, regardless of whether they completed the assessment instrument or not. The zeros earned by non-completing students skews the results, giving an inaccurate picture of how students are actually performing. The EduKan Committee's proposes that faculty report results only for those students who actually completed the assessment; however, faculty will also have to report the number of non-completing students, information which could be used by EduKan's curriculum to track retention.

### **Survey Wizard Parameters for CAT form**

OAC members discussed the addition of questions to the CAT form without OAC approval. While the Committee is not averse to questions being added to the form, members agreed that the form is an OAC tool, and anyone wanting to add questions should propose his or her recommendations to the Committee for approval.

- Dr. Gabelmann will meet with Mike Cox to clarify his role in the CAT survey, which is to launch the survey and to send results to the appropriate Barton personnel (Deans, Department Chairs, Executive Directors, and Assessment Coordinators)

### **Retreat Dates**

Members need to send Ange or Stephannie a list of dates when they will be **unavailable** for the annual summer retreat so that we can find a date when most members can attend.

### **Team Membership**

Members discussed whether staff and administrative feel they need to attend meetings. With the exception of Institutional Research staff, most staff members agreed that they didn't feel their input was necessary at most meetings; however, they asked to be included when issues directly related to their areas were discussed. Administrators wished to continue attending meetings, noting that they have a broader perspective on institutional matters.

- Stephannie will be stepping down as OAC Facilitator and Great Bend Campus Assessment Coordinator. Jo Harrington will assume these duties in summer 2009.