## Faculty Recommendation Form

**Faculty name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Department/Division**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Faculty start date**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Tenure Date (if applicable)**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Faculty evaluations: (Please summarize completed faculty evaluations indicating strengths and weaknesses. Please list how identified weaknesses have been addressed.)

Enrollments: Do enrollment trends justify renewing the instructor’s contract?

(Indicate FTE taught each academic year - comment on causes of low FTE and reasons to justify continued employment if appropriate.)

Other Comments:

Executive Director, Director, or Assistant Dean Recommendation:

* Renew Contract
* Non-Renewal
* Grant Tenure (if applicable.)

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Signature (date)

Dean’s recommendation:

* Renew Contract
* Non-Renewal
* Grant Tenure (if applicable.)

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 Signature (date)