

# Center Funding Opportunities

## Description:

The Center has three opportunities to explore ideas and encourage employees to enhance instructional excellence through discovery and creation.

- ❖ Development Opportunity - \$750-1500
- ❖ Innovation Exploration - \$250-500
- ❖ Collaboration - \$250-500

## Purpose:

CFO will provide employees with support for new and exciting endeavors. These opportunities give employees a chance to explore professional development as well as innovative team collaboration projects that enhance employee excellence and learning. If it fails, it fails. If it succeeds, it succeeds. Don't be afraid to try!

## Application Process:

Applications must be submitted by the deadline. This includes the employee and the supervisor application. The Center Staff will review all applications and issue the final approval. The activity must take place during the current Academic Year. The applicant and their supervisor will use the following form(s) to submit their application.

[Center Funding Opportunities Application](#)

[Supervisor Application for Funding Opportunities](#)

### ❖ Development Opportunity:

The following are the expectations of any applicant accepting this funding:

- All college travel requirements and policies apply (see Procedure 2300). All receipts must be submitted upon return. Funding will not be available without a receipt or invoice.
- If the full amount awarded is not used it will remain in the fund for future funding.
- The applicant agrees to present on his/her findings and experience with ideas on how the information learned can be applied to course(s) and/or the College.
- Presentations need to be completed within two months of the completion of the development activity. If more time is needed, an extension may be provided with request and approval.

### ❖ Innovation Exploration:

The following are the expectations of any applicant accepting this funding:

- If this is something that would need yearly funding, please be sure to discuss this with your supervisor prior to applying.
- If the project exceeds the provided funding, either arrangements have been made with your supervisor or you are responsible for any unmet/needed materials.
- Funding is not a payment to the employee for the development of the project, but rather the funds to develop the project. All receipts must be provided and accounted for. Funding will not be available without a receipt or invoice.

- The applicant agrees to present on his/her project, findings, and experience from the process and the project. Discussion of successes and challenges are encouraged as well as ideas on how the information can be applied to course(s) and/or the College.
- Discuss your process, goals, outcomes, assessments, and how this may be expanded on as well as what was learned.
- Presentations need to be completed within two months of the completion of the proposed project timeline. If more time is needed, an extension may be provided with request and approval.

❖ **Team Collaboration:**

The following are the expectations of any applicant accepting this funding:

- If this is something that would need yearly funding, please be sure to discuss this with your supervisors prior to applying.
- If the project exceeds the provided funding, either arrangements have been made with your supervisors or you take on the responsibility for any unmet/needed materials.
- Funding is not a payment to the employee for the development of the project, but rather the funds to develop the project. All receipts must be provided and accounted for. Funding will not be available without a receipt or invoice.
- The applicant agrees to present on his/her project, findings, and experience from the process and the project. Discussion of successes and challenges are encouraged as well as ideas on how the information can be applied to course(s) or the college.
- Discuss your process, goals, outcomes, assessments, and how this may be expanded on as well as what was learned.
- Presentations need to be completed within two months of the completion of the proposed project timeline. If more time is needed, an extension may be provided with request and approval.

**Presentation Expectations:**

All CFO presentations will be presented as professional development for Barton Community College's employees. Presentations may be done in conjunction with the Faculty Council's 3rd Wednesday Professional Development series, Cougar TALEs, as part of training sessions, mentoring activities, video recordings or any other avenue available.