

Faculty Funding Opportunities (FFO)

What is it?:

The Center has three opportunities to explore ideas and encourage faculty to enhance instructional excellence through discovery and creation.

- Faculty Development Opportunity - \$750-1500
- Innovation Exploration - \$250-500
- Collaboration - \$250-500

Purpose:

FFO will provide faculty support for new and exciting teaching and learning endeavors. These opportunities give faculty a chance to explore professional development as well as innovative team collaboration projects that enhance teaching and learning. If it fails, it fails. If it succeeds, it succeeds. Don't be afraid to try!

Selection Process:

All applications will be submitted to the Center Advisory Council. Applications will be reviewed by members of the council with final decisions made by Center staff.

Application:

Applications Open: September 1

Applications Close: April 1

Note:

Faculty will be notified of the status of their application. If selected, a meeting will be set up to discuss the approved activity.

Faculty Development Opportunity:

The applicant submitting an application to participate in a faculty development activity must provide the following information to this [form](#):

- Applicant name and position
- Name of Supervisor with a letter of support
 - o Supervisors should address in their letter if their respective department/division has partial funding to support the activity.
- Title, location, and date of faculty development activity (if applicable)
- Associated costs (include airfare, hotel costs, and estimated food costs, if applicable)
- Why do you want to participate in this faculty development activity?
- What do you anticipate learning?
- How will this benefit you, your course(s), and the College?
- Indicate how you will share the results of the experience with others?

Expectations:

The following are the expectations of any applicant accepting this funding:

- All college travel requirements and policies apply (see **Procedure 2300**). All receipts must be submitted upon return.
- If the full amount awarded is not used it will remain in the fund for future funding.
- The applicant agrees to present on his/her findings and experience with ideas on how the information learned can be applied to course(s) and/or the College.
- Presentations need to be completed within two months of the completion of the faculty development activity. If more time is needed, an extension may be provided with request and approval.
- All receipts must be provided and accounted for. Funding will not be available without a receipt or invoice.

Innovation Exploration:

The applicant submitting an application to explore an idea for a course or college innovation must provide the following information to this [form](#):

- Applicant name and position
- Name of Supervisor with a letter of support
 - o Supervisors should address in their letter if their respective department/division has partial funding to support the project
- Title of project
- Description of project
- Duration of project with proposed timeline – presentation should be last on the timeline
- Anticipated cost of project – provide evidence with specific costs attached
- Why do you want to explore this idea?
- What do you anticipate learning from this experience?
- How will this benefit you, your course(s), and the College?

Expectations:

The following are the expectations of any applicant accepting this funding:

- If this is something that would need yearly funding, please be sure to discuss this with your supervisor prior to applying.
- If the project exceeds the provided funding, either arrangements have been made with your supervisor or you are responsible for any unmet/needed materials.
- All funding is not a payment to the faculty for the development of the project, but rather the funds to develop the project. All receipts must be provided and accounted for. Funding will not be available without a receipt or invoice.
- The applicant agrees to present on his/her project, findings, and experience from the process and the project. Discussion of successes and challenges are encouraged as well as ideas on how the information can be applied to course(s) and/or the College.
- Discuss your process, goals, outcomes, assessments, and how this may be expanded on as well as what was learned.
- Presentations need to be completed within two months of the completion of the proposed project timeline. If more time is needed, an extension may be provided with request and approval.

Team Collaboration:

The applicants submitting an application to coordinate a Team Collaboration project for their course(s) or a college initiative must provide the following information to this [form](#):

- Applicant names and positions
- Name of Supervisors with a letter(s) of support for project
 - o Supervisors should address in their letter if their respective department/division has partial funding to support the project
- Title of project
- Description of project
- Duration of project with proposed timeline – presentation should be last on timeline
- Anticipated cost of project – provide evidence with specific costs attached
- Why do you want to explore this collaborative project?
- What do you anticipate learning from this experience?
- How will this benefit you, your course(s), and the College?

Expectations:

The following are the expectations of any applicants accepting this funding:

- If this is something that would need yearly funding, please be sure to discuss this with your supervisors prior to applying.
- If the project exceeds the provided funding, either arrangements have been made with your supervisors or you take on the responsibility for any unmet/needed materials.
- All funding is not a payment to faculty members for the development of the project, but rather the funds to develop the project. All receipts must be provided and accounted for. Funding will not be available without a receipt or invoice.
- The applicant agrees to present on his/her project, findings, and experience from the process and the project. Discussion of successes and challenges are encouraged as well as ideas on how the information can be applied to course(s) or the college.
- Discuss your process, goals, outcomes, assessments, and how this may be expanded on as well as what was learned.
- Presentations need to be completed within two months of the completion of the proposed project timeline. If more time is needed, an extension may be provided with request and approval.

Presentation Expectations (All Award Categories):

- All FFO presentations will be presented as part of professional development for Barton Community College's faculty.
 - o Presentations may be done in conjunction with the Faculty Council's 3rd Wednesday Professional Development series. Coordination with the Faculty Council Chair is required.
 - o Presentations may be done in conjunction with Cougar TALEs. Coordination with Jenna Wornkey, Coordinator of Employee Education and Engagement, is required.
 - o Presentations may be done as part of a forum, small or large training sessions, faculty mentoring activities, TOD Talks, Brown bag lunch, video recordings or any other avenue available. Coordination with Claudia Mather, Associate Dean of Instruction is required.
- All FFO presentations will be recorded and archived on the Center website.