

Cabinet Meeting Agenda
Monday, November 4, 2024 – 9:00 a.m.
A-120, Dr. Garstecki's Office

1. Dr. Garstecki – President
 - [Remedial Education Data Request](#) [SJ Notes-Remedial Education](#)
 - Board Meeting Planning*
 - KBOR /TEA/COPs meeting updates*
 - Program Reviews*
 - Contact with legislators
 - Employee Holiday Party
 - CDL Data

2. Renee Demel – Chief Information Officer
 - Student ID and FERPA concern
 - GDPR
 - Cybersecurity training
 - Policies acknowledge for students
 - Filtered emails

3. Elaine Simmons – Vice President of Instruction
 - Appraisals/Evaluations
 - [Staff Evaluation Template](#)
 - [Staff Supervisor Evaluation Template](#)
 - [Faculty Full Evaluation Template](#)
 - [Faculty-Coordinator Full Appraisal Template](#)
 - Faculty/Staff Goals section - discuss removing from evaluation/appraisal
 - [New Employee Orientation Guide](#)
 - Customer Service/Committee

4. Angie Maddy – Vice President of Student Services

5. Todd Mobray – Director of Institutional Effectiveness
 - Workflow Handout
 - Question on drop notification/process for athletes

6. Mark Dean – Vice President of Administration

Reminders/Deadlines:

- Strategic Planning Workgroup (Dr. Garstecki, Mark Dean, Elaine Simmons, Angie Maddy, Lindsey Bogner, Kathy Kottas, Tod Mobray, Claudia Mather, Myrna Perkins, Stephanie Joiner) – Thursday, November 7, 2024 at 8:00 a.m. (A-113)
- Strategic Planning Workgroup (Dr. Garstecki, Mark Dean, Elaine Simmons, Angie Maddy, Lindsey Bogner, Kathy Kottas, Tod Mobray, Claudia Mather, Myrna Perkins) – Thursday, December 5, 2024 at 1:00 p.m. (A-113)
- Technical Education Authority
 - Pillar Two: Business - due March 17, 2025 for March 27 TEA meeting
 - Pillar Three: Economic Prosperity - due April 14, 2025 for April 24 TEA meeting

*- Standing topics