

**Employee Questions/Comments**  
**2606-External Requests for Student Directory and Graduate Lists**

**Employee 1 Questions/Comments:**

This procedure doesn't seem to follow the format used by most procedures. I think that it might be helpful to at least provide a brief overview of the topic rather than just the bullet list. Will it also include the responsible people and other details at the bottom?

**Employee 2 Questions/Comments:**

Shouldn't these requests all go to Brandon as the information officer?

**Employee 3 Questions/Comments:**

Date of birth seems problematic. Used to overcome security measures at many other sites.

Could it be provided as "age on 10/08/2015" (the print date) or "age on 1/1/2015"?