

President's Staff Meeting

9:00 a.m. – A-113

September 20, 2021

*monthly topic

***Grants & Contracts** – Kurt/Cathie Cathie reported Upward Bound Grant is in process and will most likely be due Thanksgiving to Christmas time. Cleary Report is due and to be posted to the Website by October 1.

- [Kurt Update](#) Kurt provided his updates noting there was nothing new for Grants & Contracts. Kurt did report that all unvaccinated Service Members, DA Civilians, DoD contactors, and subcontractors coming on to Fort Riley Kansas for training will be subject to serial COVID-19 testing. DA Civilians, contracts, and subcontractors are required to fill out a DD 3150 to disclose vaccine status. Anyone who is unvaccinated or declines will be subject to serial COVID testing. Rapid antigen COVID-19 tests occur every three (3) to four (4) days until the end of the training event.

[Amperage Update](#) – Brandon

New/Revised Policy and Procedures

- First Reading
 - [Procedure 2180 – Missing Student](#)
 - ✓ [Employee Questions/Comments](#)
 - [Procedure 2615 – Problem Resolution \(Students\)](#)
 - ✓ [Employee Questions/Comments](#)
 - [Procedure 2458 – Employee Training](#)
 - ✓ [Employee Questions/Comments](#)

***HLC Accreditation Update** – Myrna reviewed the following: Subscription-based programs are available; now to be reviewed further. Pro – It is appealing to students as more students request flexibility. Con – It is a big cultural shift. Faculty have discussed and a group will be identified to gauge interest.

- 34 CFR 668.2 Subscription-based program:
 - ✓ Standard or Nonstandard-term program
 - ✓ Student is charged each term on a subscription basis for a specified number of classes
 - ✓ Coursework is not required to begin or end within a specific timeframe in each term.
 - ✓ Students must complete an identified number of credit hours before receiving additional aid.
 - ✓ ED Published: 9/2/2020; Effective: 7/1/2021
- KS Promise Scholarship Data:
 - ✓ 15 Awarded | 10 Ineligible | 1 Declined | 4 in Review
 - ✓ \$39,100 for 2021-22 – Myrna noted that 15 Of 20 Colleges have used less than 20% of allocations.

Instruction – Elaine

- [*Compliance Matrix](#) Elaine advised that there are no updates.

***Information Services** – Michelle reviewed the following:

- Downtime Schedule for updates is being finalized
- Zendesk, the new ticketing system has been implemented with more Departments being added for routing of tickets being submitted. i.e. Blue Team Forms
- Looking into ways to secure the Internal website
- F-30 sound for Board meetings via Zoom to be upgraded.

***Institutional Research** – Todd reported on the following:

- Executive leadership will meet again in late October. A schedule of topics is being developed.
- Discussion of Goals and KPIs are slated for future discussion
- IR is replacing Power BI reports on the website to be replaced with PDF's, with less and more accurate data
- IR is in the contract stage of adding new Argos Software that will work with Power BI.

[EAB Solutions](#) – Carl shared that a small group met with EAB Solutions Representative and identified that the next step is to identify a larger audience from across the Institution and he would be reaching out to ask that individuals from identified departments be recommend for participation.

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Board of Trustees Meeting – Carl reviewed planned topics for the September 28th Board meeting.

Miscellaneous/Announcements

- KDOC contract and amendment will be merged into 1 document to be reviewed, signed and resubmitted.
- [ADN Nursing Program partnership with Pratt Community College](#) was featured in a news article in the September 19, 2021 Great Bend Tribune.
- CA2 for Plumbing will be submitted.
- 6th Leadership Institute begins on Friday.
- Barton Theatre presents “Clue, On Stage” 2 weekends.
- Barton Performing Arts will present Autumn Art Concert October 14th
- Foundation Auction \$15,000 over the set goal and was a great success. Lindsey Bogner was introduced as the new Executive Director to replace Coleen Cape when she retires.
- Darrin Ivey will be the new Library Director and starts next Monday with Regina’s last day being October 1.
- Reminder to supervisors that their employees need to complete Title IX Training by October 15.

<u>Present X</u> <u>Absent 0</u>		<u>Present X</u> <u>Absent 0</u>		<u>Present X</u> <u>Absent 0</u>	
Amye Schneider	X	Todd Mobray	X	Mark Dean	X
Carl Heilman	X	Brian Howe @ 9:13	X	Angie Maddy	X
Michelle Kaiser	X	Cathie Oshiro	X	Coleen Cape	X
Myrna Perkins	X	Kurt Teal	X	Lindsey Bogner	X
Elaine Simmons	X	Claudia Mather	X		
Brandon Steinert	X	Kathy Kottas	X		
Trevor Rolfs	X	Julie Knoblich	X		

ENDS:

**ESSENTIAL SKILLS
 ACADEMIC ADVANCEMENT
 REGIONAL WORKFORCE NEEDS
 STRATEGIC PLANNING**

**WORKPLACE PREPAREDNESS
 “BARTON EXPERIENCE”
 BARTON SERVICES & REGIONAL LOCATIONS
 CONTINGENCY PLANNING**

Strategic Goals

Drive Student Success

1. *Advance student entry, reentry, retention and completion strategies.*
2. *Commit to excellence in teaching and learning.*

Cultivate Community Engagement

3. *Expand partnerships across the institution.*
4. *Reinforce public recognition of Barton Community College.*
5. *Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.*

Emphasize Institutional Effectiveness

6. *Develop, enhance, and align business processes.*
7. *Manifest an environment that supports the mission of the college.*

Optimize Employee Experience

8. *Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.*
9. *Develop, enhance, and align business human resource processes.*