

President's Staff Meeting

10:00 a.m. – A-113

January 18, 2022

*monthly reporting topic

Welding Expansion – Mary Foley reviewed the Executive Summary and shared that they were working on USD collaborations for this expansion to include an additional certificate and AAS degree. No concerns were presented.

Leadership Workshop Follow-up – Lee Miller explained the purpose of the group is to clarify needs and what is to be addressed or to be redirected with theory and data to back up the need or change. The intent of the group is to restructure a vision and define a direction with break out groups of 5-6 people from President's staff and sub-teams. 4 Building Sub-teams were identified/proposed pending supervisor approval. Group meetings are estimated to last 1 – 1 1/2 hours each meeting. Lee is to work together with Todd. Denise will be scheduling meetings.

***Grants & Contracts** – Cathie is working on the following: Upward Bound programs, Title III.

Kurt Update Kurt reviewed the current linked updates. Kurt was asked to present at the February Study Session on OSHA is expanding its foot print working with workforce and providing classes. Elaine provided an overview of the program review process and the qualifications to continue to be involved with OSHA

New/Revised Policy and Procedures

First Reading

Procedure 2535 – Children in the Classroom

Employee Questions/Comments Jenna reviewed the changes and further updates will be presented for final review at the second reading.

Procedure 2315 – Procurement

Employee Questions/Comments Jenna presented the update noting an additional requirement will be added for the second reading.

Second Reading

Procedure 2435 – Distinguished Instructor No additional changes were recommended; approved.

***HLC Accreditation Update** – Myrna was asked to provide updates at an upcoming Study Session. She reviewed Year 10. HLC has a new log-in system, Canopy. Nursing Accreditation to include Pratt will take place February 22 – 24. A visit to Pratt could be added to the comprehensive visit in October. Student Success Academy will be attending a Stewardship Forum. Data sheets for HLC registration are needed to complete conference registrations.

Instruction – Elaine

***Compliance Matrix** (no updates); an overhaul has been recommended.

Barton Online – Request for March Study Session presentation was requested. Elaine reviewed the presentation and commented that Universities that used to recommend Barton online are now enhancing their own online programs, impacting Barton online enrollments. The final report from Amperage will be received next week.

EAB Update – Angie reported they will be formally engaging on January 26th with the contract signed and invoice paid. An update was requested for the March Study Session.

***Institutional Research** – Todd reported on the implementation of Argos to work in conjunction with Power BI to provide a more detailed and personalized report. Argos training will go through March for testing only, per Michelle, before production is implemented.

A form is being developed to request data information through Zen Desk in a cougar tech request. Institutional Research will change its department name back to Institutional Effectiveness.

***Information Services** – Michelle reported the new KANREN contact renewal will be due in June. Canvas renewal is due in July. DNS has been changed over. Zen Desk has been in use since August. Other departments are being trained. Academia is a new project for student tracking. Employees cautioned to pay attention to emails coming in and to proceed with caution. Hardware, i.e. computers and printers are hard to get in at this time. Zoom cost may increase through KANREN – they are working hard to hold the pricing and will know more in March.

Board of Trustees Regular Meeting – Carl reviewed proposed topics. Facility tours proposed for the Classroom building, Student Union and Library.

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Miscellaneous/Announcements

Foundation – Lindsey Bogner welcomed as new director. Discussing CRM Advance to tie to Banner for finances. Clay Shoot will be held April 24th. 55th Foundation Anniversary to occur this year. Information is being requested to aid in the celebration.

Athletics – Hall of Fame to be held Saturday, June 29, 2022 at 10:00 a.m.

Mark Dean – Drop List was 180 and is down to 37.

ENDS:

**ESSENTIAL SKILLS
 ACADEMIC ADVANCEMENT
 REGIONAL WORKFORCE NEEDS
 STRATEGIC PLANNING**

**WORKPLACE PREPAREDNESS
 “BARTON EXPERIENCE”
 BARTON SERVICES & REGIONAL LOCATIONS
 CONTINGENCY PLANNING**

Strategic Goals

Drive Student Success

1. *Advance student entry, reentry, retention and completion strategies.*
2. *Commit to excellence in teaching and learning.*

Cultivate Community Engagement

3. *Expand partnerships across the institution.*
4. *Reinforce public recognition of Barton Community College.*
5. *Foster a climate of inclusivity so students, employees, and communities are welcomed, supported, and valued for their contributions.*

Emphasize Institutional Effectiveness

6. *Develop, enhance, and align business processes.*
7. *Manifest an environment that supports the mission of the college.*

Optimize Employee Experience

8. *Promote an environment that recognizes and supports employee engagement, innovation, collaboration, and growth.*
9. *Develop, enhance, and align business human resource processes.*

<u>Present X</u> <u>Absent 0</u>		<u>Present X</u> <u>Absent 0</u>		<u>Present X</u> <u>Absent 0</u>	
Amye Schneider	X	Todd Mobray	X	Mark Dean	X
Carl Heilman	X	Brian Howe	X	Angie Maddy	X
Michelle Kaiser	X	Cathie Oshiro	X	Lindsey Bogner	X
Myrna Perkins	X	Kurt Teal	X	Jenna Hoffman	0
Elaine Simmons	X	Claudia Mather	X		
Brandon Steinert	X	Kathy Kottas	X		
Trevor Rolfs	X	Julie Knoblich	0		

Guests at the beginning of the meeting – Mary Foley and Lee Miller