President's Staff Meeting
8:00 ~~9:00~~ **a.m. – A-113**
June 22 ~~20~~**, 2022**
*monthly reporting topic

*Information Services – Michelle

- Student email addresses – A concern has been identified that there is inconsistency in student emails being used with the need to differentiate use of assigned institutional email and personal email usage for Barton systems logins versus student preferred email for communication. The welcome email to a student's personal email can explain usages, options and how to set preferred email. More information will be presented for further discussion and continued process review at the next staff meeting.
- Ethos Identity server is in place and you can now set your own security questions and complete password resets.
- Multi-factor Authentication will be implemented by July 16th and in place for employees as a requirement of cybersecurity insurance.
- Red Warning Bar on Emails – This has been a problem when the warning appears on emails that are coming from Barton systems (i.e. Canvas, KnowBe4, Agile, 25 Live, Microsoft Power BI, Support/Zendesk, Microsoft Forms as examples). Barton owned products will no longer have the red warning bar and will be removed to appear as our internal emails look.
- ZOOM is no longer available to Barton at a reasonable price. The contract has been renewed, with a reduced number of accounts, for the next year. We will begin the shift from Zoom to Microsoft Teams.
- IS Support System – A discussion ensued to determine if Information Services should be 24/7,365 days. This topic will be further discussed at the next staff meeting.

New/Revised Policy and Procedures – Jenna
  - ➢ First Reading
    - [2316 – Gifts, Prizes, Awards, Gift Cards, Certificates](#) - Mark further clarified and answered questions. This policy was driven by IRS requirements. This will come back for a second reading/
      - ✓ Employee Questions/Comments – There were no comments.
  - ➢ Second Reading
    - [2530 – Course Attendance](#) – with the final changes reviewed, this was approved as presented.

*HLC Accreditation Update – Myrna
- Student Survey results were received
- Accreditation meetings scheduled by Myrna – use these times to give feedback to Cathie as she requests information for the Assurance argument. Think about how it would read to someone else and when you review be mindful of that may be missing or should be included.

Great Bend Chamber After Hours –
- Brandon reported that this will take place on October 20th from 5-7 at Camp Aldrich with chili, cinnamon rolls and corn bread will be served.

Instruction – Elaine
  - ➢ [Digital Repository](#) – This is a draft document only and Elaine presented to see if there was interest and have invited Darren to present. Darren will be invited to present at the next staff meeting.

  - ➢ [Institutional Survey Management](#) – It was recommended following discussion the Institutional Effectiveness, Randy Thode, be recommended as being the point of contact/coordinator for facilitating a schedule with windows of availability for distributing and launching institutional surveys to eliminate duplication and oversaturation of surveyw. The time of launch for the Student Services and Climate surveys will not change.

WTCE – Kathy
  - ➢ Pratt Campus ADN and Practical Nursing – Kathy reported that implementation for ADN is planned for Fall and is waiting on final approval. Pratt has now asked Barton to take over the PN program on the Pratt campus and seeking approval for a satellite Practical Nursing program on the Pratt campus.

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➢ [Ag Complex Project](#) – Grant received with 1:1 match. Capital campaign to begin. See linked article.

***Grants & Contracts** – Cathie reported the Upward Bound grants are funded for and another 5 years.

➢ [Kurt Update](#) – Kurt reviewed the linked spreadsheet.

***Institutional Effectiveness** – Todd had to leave and noted the following:
- Executive Leadership Retreat agenda and notes will be emailed this afternoon with requests for feedback.
- KBOR Performance Report – those that report, finish and send your narratives by end of the week.

[Board of Trustees Regular Meeting](#) – Carl reviewed the tentative agenda

Miscellaneous/Announcements
- Lindsey announced that Alumni Engagement Work Group is being developed to encourage more alumi involvement.

ENDS:

FUNDAMENTAL SKILLS (END 1)	**WORKPLACE PREPAREDNESS (END 2)**
ACADEMIC ADVANCEMENT (END 3)	**BARTON EXPERIENCE (END 4)**
REGIONAL WORKFORCE NEEDS (END 5)	**BARTON SERVICES & REGIONAL LOCATIONS (END 6)**
STRATEGIC PLANNING (END 7)	**CONTINGENCY PLANNING (END 8)**

Barton Core Priorities/Strategic Goals

Drive Student Success
  1. Advance student entry, reentry, retention, and completion strategies.
  2. Foster excellence in teaching and learning.
Cultivate Community Engagement
  3. Expand partnerships & public recognition of Barton Community College.
Optimize the Barton Experience
  4. Promote a welcoming environment that recognizes and supports student and employee engagement, integrity, inclusivity, value, and growth.
Emphasize Institutional Effectiveness
  5. Develop, enhance, and align business processes.

Present X Absent 0		Present X Absent 0		Present X Absent 0	
Amye Schneider	X	Todd Mobray	X	Mark Dean	X
Carl Heilman	X	Brian Howe	X	Angie Maddy	X
Michelle Kaiser	X	Cathie Oshiro	X	Lindsey Bogner	X
Myrna Perkins	X	Kurt Teal	X	Jenna Hoffman	X
Elaine Simmons	X	Claudia Mather	X	Trevor Rolfs	X
Brandon Steinert	X	Kathy Kottas	X		