

**President's Staff Meeting**  
**2:00 p.m. – F-30Zoom**  
**April 20, 2026**

1. **Accreditation Update** – Lee Miller on behalf of HLC Accreditation Liaison Perkins
  
2. **New/Revised Policies and Procedures** – HR Director Hoffman
  - First Reading
    - [Procedure 2626](#) – Standardized email signature for faculty/staff
      - ✓ [Employee questions/comments](#) – CCO Staab
      - ✓ [Email Template](#)
      - ✓ [Brand Guide-Email Signatures](#)
  
    - [Policy 1220](#) – Service of Alcoholic Beverages for Special Events
      - ✓ [Employee questions/comments](#)
  
    - [Procedure 2215](#) – Service of Alcohol
      - ✓ [Employee questions/comments](#)
  
3. **Instruction** – VP Simmons
  - [2027-2028 Academic Calendar](#)
  - [2026-2027 Academic Calendar FR-FL](#)
  
4. **Institutional Effectiveness** – Dr. Garstecki/Lee Miller
  - [5.2 Project Charter](#)
  - [5.3 Project Charter](#)
  - [5.4 Project Charter](#)
  
5. **Information Services Technology** – CIO Demel
  - Student email changes
  
6. **Academics** – Dean Joiner
  - Barton Workplace ESOL
  
7. **Grants & Contracts**
  - [MATEOP Agreements Update](#) – Dean Hall
  - [Grants Update](#) – Grant Director Barnes
  
8. **President** – Dr. Garstecki
  - Legislative Update
  - Board of Trustees meeting
  
9. **Miscellaneous/Announcements**

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**ENDS:**

**FUNDAMENTAL SKILLS (END 1)**  
**ACADEMIC ADVANCEMENT (END 3)**  
**REGIONAL WORKFORCE NEEDS (END 5)**  
**STRATEGIC PLANNING (END 7)**

**WORKPLACE PREPAREDNESS (END 2)**  
**BARTON EXPERIENCE (END 4)**  
**BARTON SERVICES & REGIONAL LOCATIONS (END 6)**  
**CONTINGENCY PLANNING (END 8)**

**Barton Core Priorities/Strategic Goals**

***Drive Student Success***

1. Advance student entry, reentry, retention, and completion strategies.
2. Foster excellence in teaching and learning.

***Cultivate Community Engagement***

3. Strengthen partnerships and promote community engagement.

***Optimize the Barton Experience***

4. Ensure a welcoming experience.

***Emphasize Institutional Effectiveness***

5. Optimize operational practices.