

Basic Violation  
Driven by Faculty

Decision Points

Due Process

Information

Preliminary assessment may be based on single action or patterned behavior, and may include consultation with Integrity Investigator

If a grade-based sanction exists, AIVR form is required.  
Completion of AIVR form can occur before or after communication with student.

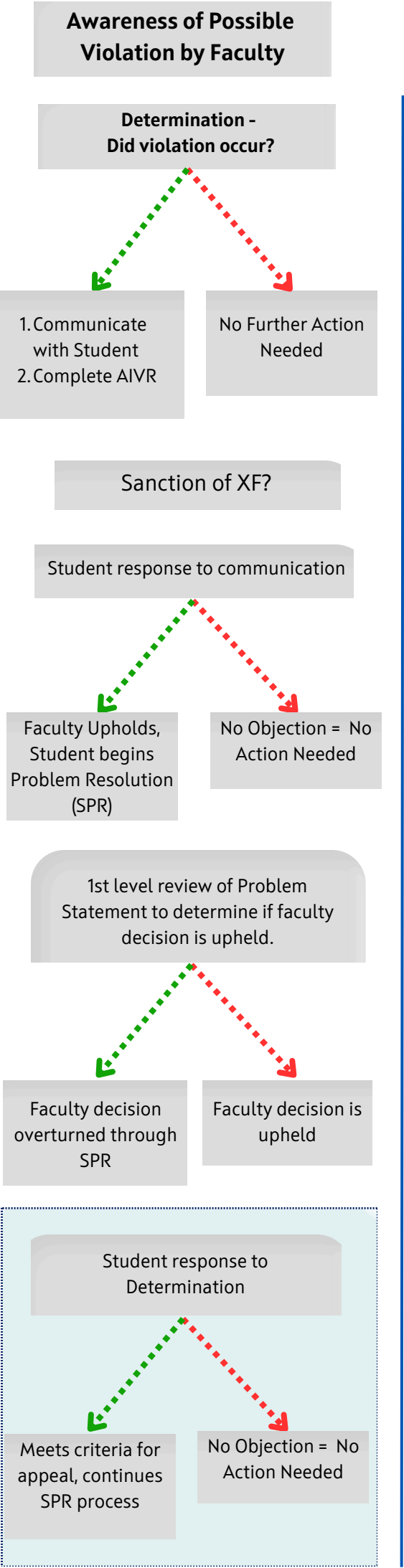
XF Review by Supervisor, submission of XF form to Maxient.

Students have 10 days from date of decision to file a problem-resolution. Case will close in Maxient 10 days after AIVR date.

If Problem-Resolution process started, the SPR incident report in Maxient will be merged with AI case, keeping the case open until completion of SPR process.

If SPR finding changes determination of Basic Violation, Maxient will reflect a Basic Violation - Not Responsible.

Student Problem Resolution process can continue up through President's office as long as appeal criteria are met at each step.



Communication to student by Faculty and VP Office letter provides notice of violation to student.

Student has the option to provide evidence and testimony.

Maxient uploads of evidence, communication, and responses provides necessary documentation.

## Capital Violation Driven by Admin

Notice of Possible Violation

### Information

Conducted by Academic  
Integrity Investigator  
OR Vice President of  
Instruction Office

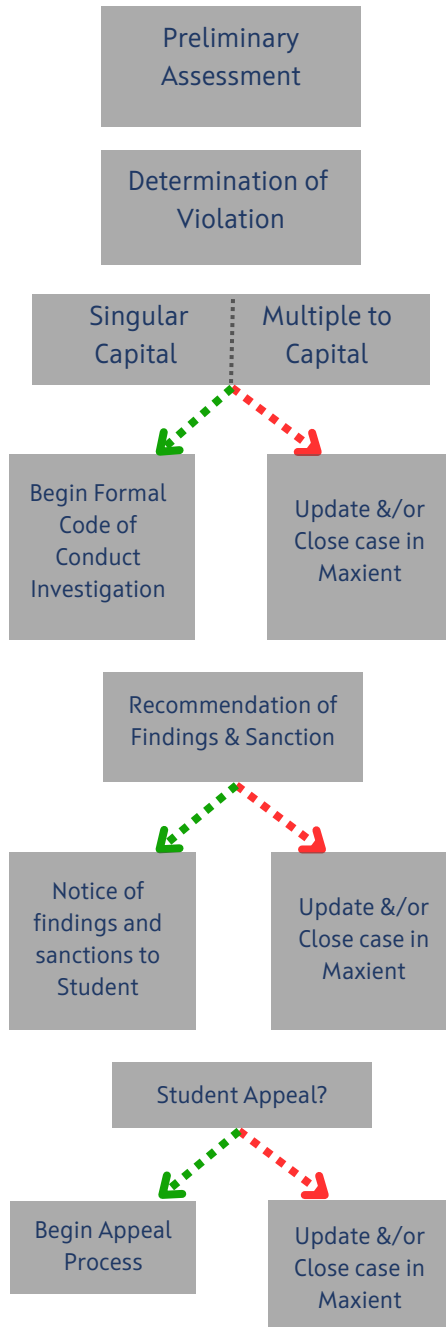
If preliminary  
assessment determines  
Basic, case returns to  
faculty for sanctions

Once Investigation  
formally begins,  
Investigator notifies  
registrar

Case should not be  
closed in Maxient until  
at least 5 days after date  
of findings letter.

Student must submit  
request for appeal in  
writing to the  
President's Office.

### Decision Points



### Due Process

Notice of Multiple Basics  
to Capital violation sent  
to student via Maxient by  
VP

Student may provide  
evidence during each  
basic violation, or  
through Appeal of  
Capital determination as  
a result of multiple basic  
violations

Notice of Capital  
Investigation sent to  
student via Maxient by  
Integrity Investigator  
within 5 college business  
days

Student may provide  
evidence through  
communication with  
Investigator via email or  
conduct meeting

Maxient uploads of  
evidence, communication,  
and responses provides  
necessary documentation.