

Strategic Planning Participatory Procedure

The following committees will assist in strategic planning and yearly college planning and advisement for college operations.

LEARNING, INSTRUCTION AND CURRICULUM COMMITTEE

AQIP – Teaching and Learning Improvement

Purpose: To guard the academic integrity of the college; to assure that all certificates and degrees are of uniformly high quality with currently valid course content; to evaluate proposals; to suggest additions, deletions or modifications to course content or Master Syllabi; to propose changes to course, programs, or pre-requisites that enhance transferability; to assist in the incorporation of Advisory Committee input in the enhancement of certificates and degrees; to review new programs of study; to set high standards of performance for both teaching and learning; and to make recommendations to the Vice President of Instruction and Student Services pertaining to such academic and curricular matters.

Membership:

Gillian Gabelmann – Team Leader/Facilitator

Mary Barrows

Rick Bealer

Lori Crowther

Jamee Dannebohm

Dr. Charles Davis

Mary Hester

Karen Kratzer

Evelyn Parker

Brenda Siebold

Karyl White

Curtis Wolf

Steve Oelke

Ex officio:

Richard Abel

Wynn Butler

Stephannie Goerl (OAC representative)

Bill Nash

Elaine Simmons

Caicey Crutcher – Note taker

Initial Meeting: Ongoing

Updated 11/12/08

OUTCOMES ASSESSMENT COMMITTEE

AQIP – Institutional Effectiveness - sub team of Teaching and Learning Improvement

Purpose: The purpose of this Committee is to update and ensure the implementation of the College's Annual Outcomes Assessment Plan and Five-year Strategic Plan.

Membership:

Team Leader/Facilitator: Stephannie Goerl

Dana Allison

Janet Balk

Caicey Crutcher

Tim Folkerts

Vern Fryberger

LaVonne Gerritzen

Jo Harrington

Ed Johnson

Teresa Johnson

Karen Kratzer

Lisa Peterson

Angela Sullivan

Margaret Gabelmann, Student Representative

Initial Meeting: TBA

08-29-07

Updated 11/12/08

COLLEGE PLANNING COORDINATING COMMITTEE

AQIP – Quality Council/Oversight Team

Purpose: In accordance to Board of Trustees Policy ENDS statements, oversee development and monitor a comprehensive strategic plan for the future of the college; to address annual operational planning needs; to imagine the future and shape the college's destiny accordingly; to make recommendations to the president regarding a Master Plan.

Membership:

Team Leaders/Facilitators – Carl Heilman and Gillian Gabelmann

Bert Besthorn

Jim Bias

Caicey Crutcher

Kathy Heidrick

Gene Kingslien

Cathie Oshiro

Charles Perkins

Myrna Perkins

Kristi Suppes

Jenna Wornkey

Sarah Shirer – Note taker

Initial Meeting: 11/06/07

08-19-08

ENROLLMENT/RETENTION MANAGEMENT COMMITTEE

(replaces original Enrollment Management Committee)

AQIP – Student Support

Purpose: To identify strategies and develop processes designed to increase enrollment, encourage student success and support retention. To address the improved coordination of various enrollment oriented efforts and develop ongoing processes to identify current and emerging community educational needs. Yearly objective plans will be developed and implemented in order to support enrollment and return of students; plans will be evaluated for effectiveness.

Membership:

Angie Maddy – Team Leader/Facilitator

Rick Abel

Kim Bradney

Lori Crowther

Diane Engle

Lavonne Gerritzen

Brenda Glendenning

Jane Howard

Cassandra Kingslien

Kurt Kohler

Karen Kratzer

Todd Moore

Myrna Perkins

Latisha White

Curtis Wolf

MANAGEMENT COUNCIL

AQIP – Improving Internal Linkages

Purpose: To function in an advisory capacity to the president, while reviewing issues affecting the future growth and direction of the college. In addition, Management Council members are expected to represent constituents from throughout the college community by bringing local issues and perspectives to the attention of the council.

Membership:

Chair – Carl Heilman

Rick Abel

Kathy Boeger

Wynn Butler

Mike Dawes

Mark Dean

Diane Engle

Gillian Gabelmann

Linda Haberman

Mary Hester

Darnell Holopirek

Gene Kingslien

Julie Knoblich

Kurt Kohler

Angie Maddy

Todd Moore

Bill Nash

Cathie Oshiro

Charles Perkins

Myrna Perkins

Latisha Redfield

Mark Shipman

Elaine Simmons

Kirk Walls (Student Senate President)

Jenna Wornkey

Meeting Schedule: 9:00 a.m. - 11 a.m. in room F-30

Monday, September 15, 2008

Monday, October 20, 2008

Monday, November 17, 2008

No Meeting in December

Monday, January 20, 2009

Monday, February 16, 2009

Monday, March 16, 2009

Monday, April 20, 2009

May 18, 2009

09-15-08

Updated 11/12/08

MARKETING COMMITTEE

Purpose: Will act as an advisory group providing broad based input for the development, monitoring and maintenance of a comprehensive plan to market the college; to consider image, articulation of mission and goals to the public, branding, promotional initiatives, public information approach, etc.

Membership:

Team Leader/Facilitator – Dick Wade
Wynn Butler
Julie Kramp
Todd Moore
Dee Ann Smith
Samantha Smith
J oel Lundstrom – Barton-Fort Riley Campus
Darcy Wedel (Barton County Campus)

Initial Meeting: TBA

08-29-07

PROFESSIONAL DEVELOPMENT COMMITTEE

AQIP – Valuing Personnel

Purpose: To develop and deliver programs and activities for the professional enrichment of all college personnel; to determine which off- campus professional development activities should receive college support; and to make recommendations to the president which pertain to the professional development goals of faculty and staff, in order to promote excellence at the College.

First Year Goals:

- 1 Assess current professional development activities, both on and off- campus.
- 2 Assess employee professional development needs.
- 3 Develop a professional development plan (January-December 2007)
- 4 Implement and evaluate training programs.

Membership:

Team Leaders/Facilitators – LaVonne Gerritzen and Jeremy Dutton

Rick Abel

Wynn Butler

Caicey Crutcher

Carol Dellinger

Virginia Fullbright

Julie Knoblich

Julie Kramp

Shanna Legleiter

Joel Lundstrom

Kala Steffan

Anne Higgins, Note taker

Consultants: Cathie Oshiro and Caicey Crutcher

Initial Meeting: TBA

Updated 11/12/08

FACILITIES PLANNING COMMITTEE

Purpose: To address and anticipate physical plant needs and recommend plans and times schedules for facilities and grounds development that allow for uninterrupted college services and optimal facilities usage.

Membership:

Team Leader/Facilitator – Mark Dean
Bert Besthorn
Darnell Holopirek
Kurt Kohler
Kevin Murphy
Cathie Oshiro
Myrna Perkins
Chad Pore
Jim Ireland

Initial Meeting: TBA

08-29-07

Updated 11/12/08

INFORMATION TECHNOLOGY COMMITTEE

AQIP – Information Technology Committee

Purpose: To review, evaluate, address and anticipate College-wide technology demands and provide recommended technology strategies, plans, and policies that respond to current and forecasted College needs. Identify opportunities where information technology could assist the College in achieving current and future goals, plans and ENDS.

Membership:

Team Leader/Facilitator – Charles Perkins

Dana Allison

Kathy Heidrick

Kurt Kohler

Louise Masden

Renee McVey

Dan Myers

Amy Oelke

Doug Polston – Barton County Campus

Kent Russell – Barton-Fort Riley Campus

Initial Meeting: TBA

08-29-07

ALL-COLLEGE FORUM

Purpose: A meeting of all College employees to be called monthly, or as needed, by the President. Forums are intended to serve as an open dialogue to facilitate organizational communications. On occasion, they will provide a hearing for new or prospective proposals affecting the college or its personnel.

While all employees are encouraged to introduce topics for discussion, forum agendas will often reflect issues generated by the Management Council and other committees.

Membership:

All Employees

Meeting Schedule:

Barton County Campus

Thurs., Aug. 14, 2008

8:30 a.m. – Student Union

Barton-Fort Riley Campus

Wed., Aug. 20, 2008

12:00 noon – Troop School

03:30 p.m. – Main Post

Please Note: The above forums will be identical in nature; therefore there will be no ITV linkage between campuses.

Barton-Fort Riley Campus

Wed., Sept. 24, 2008

12:00 noon – Troop School

03:30 p.m. – Main Post

Barton County Campus

Tues., Oct. 28, 2008

02:00 p.m. – F-30

(linked to Barton-Fort Riley Campus)

Barton-Fort Riley Campus

Fri., Nov. 21, 2008

12:00 noon – Troop School

03:30 p.m. – Main Post

(linked to Barton County Campus)

Please Note: There will be no forum in December.

Barton County Campus

Wed., Jan. 28, 2009

02:00 p.m. – F-30

(linked to Barton-Fort Riley Campus)

Barton-Fort Riley Campus

Wed., Feb. 25, 2009

12:00 noon – Troop School

03:30 p.m. – Main Post

(linked to Barton County Campus)

Barton County Campus

Fri., Mar. 27, 2009

02:30 p.m. – F-30

(linked to Barton-Fort Riley Campus)

Barton-Fort Riley Campus

Wed., Apr. 29, 2009

12:00 noon – Troop School

03:30 p.m. – Main Post

(linked to Barton County Campus)

Updated 11/12/08

Please Note: There will be no All-College Forums throughout the summer.
08-19-08