# BARTON Library

## Hours of Operation

| | |
|---|---|
| **Sunday** | 2:00 pm—10:30 pm |
| **Monday** | 7:30 am—10:30 pm |
| **Tuesday** | 7:30 am—10:30 pm |
| **Wednesday** | 7:30 am—10:30 pm |
| **Thursday** | 7:30 am—10:30 pm |
| **Friday** | 7:30 am — 4:30 pm |
| **Saturday** | **CLOSED** |

*Summer Hours will vary*

## Contact Us

| | |
|---|---|
| **Phone:** | (888) 403-1900 |
| | (620) 792-9365 |
| **Fax:** | (620) 792-3238 |
| **E-mail:** | library@bartonccc.edu |
| **Website:** | www.library.bartonccc.edu |

## Databases

| | |
|---|---|
| CredoReference | LexisNexis |
| Opposing Viewpoints | Proquest |
| Academic Search Premier | General OneFile |
| Computer Database | Chilton's Auto Repair |

*Plus many more!*

## Visit us on Facebook!

## Ways to Connect to Barton Library Databases

**1)** **Go to the library's database page when you are in the library or at any Barton campus.**
*Get full access to all of our databases!*

**2)** **Access Terminal Server — It is like you are physically at the library!**

**A.** Go to "**Start**" - type "**Run**" in the search box - type in "**mstsc**" **(**This will take you to "**Remote Desktop**"**)**

**B.** In Computer field: **libr2.bartonccc.edu** then press **"connect"**

**C.** User name: **MTRM6/lib1 (you can use lib1 - lib30)**

**D.** Password: **library**

*If you cannot connect call Barton Library for assistance as each computer is different and instructions may need to be adjusted for your computer*

**\*Do Not forget to log off when you are done!**

<u>REMINDER</u>: You can't print, but you can save it to a flash drive then print to a printer.

**3)** **Get a KS Library Card from any library!**
*You will get access to databases provided by the KS State Library, but <u>NOT</u> all of the databases Barton Library has to offer.*

**4)** **Install available Database APPs on your mobile device!**

facebook.com/bartoncommunitycollegelibrary

# Online Database Search

## Basic Search

1. Enter your search terms into the search box.
2. *Select whether to limit your search to a specific subject.*
3. *Start your search by clicking the Search button.*

## Advanced Search

1. Enter your search terms into the search box.
2. Enter any other terms into the appropriate fields.
3. *You can choose to search for exact phrases, similar sounding words, and words to avoid.*
4. Choose the sort option for you search results. If no selection is made, the results will be sorted by relevance.
5. *Limit your search with the following options:*
   **Abstract, Type of Document, Peer Reviewed, Scholarly Journals, Full Text, Publication Type, Date, Document Type**
6. Start your search by clicking the **Search** button.

# Information Search